

City of Rock Falls Ordinance/License/Personnel/Safety Committee Meeting Minutes

Date: 01/23/2025

Time Meeting Started: 5:30 p.m.


Time Meeting Ended: 7:00 p.m.

Members		Also Attended	
Chairwoman Sobottka	P	Mayor Kleckler	P
Alderwoman McKanna	P	Administrator Blackert	P
Alderman Snow	P		
Alderwoman Arduini	P		
Also Attended			
Mark Searing Building Department Superintendent	P		

Topic	Discussion	Plan of Action
Call to order	<ul style="list-style-type: none"> Meeting was called to order by Chairwoman Sobottka 5:30 p.m. 	
Audience Requests	<ul style="list-style-type: none"> None 	
Approval of Minutes	<ul style="list-style-type: none"> Approval of Minutes of the December 5, 2024, Rescheduled Ordinance/License/Personnel/Safety Committee Meeting. A motion was made by Alderwoman McKanna and second by Alderwoman Arduini to approve the minutes from the December 5, 2024, Rescheduled Ordinance/License/Personnel/Safety Committee Meeting. Vote via voice, all approved 	Approved minutes
New Business	<ol style="list-style-type: none"> Review of Tourism Assistant Job Description A motion was made by Alderman Snow to approve the update to the Tourism Assistant Job Description and send to City Council and second by Alderwoman Arduini. Vote 4 aye, motion carried Amendment to Chapter 6, Section 6-692 – Applicability, Subsection (c) – Addition of language “or granted a variance by the City Council” A motion was made by Alderman Snow to approve the Amendment to Chapter 6, Section 6-692 – Applicability, Subsection (c) – Addition of language “or granted a variance by the City Council” to send to City Council and second by Alderwoman McKanna. Vote 4 aye, motion carried. Review Downtown Sidewalk Area A motion was made by Alderman Snow to approve the revisions of the Downtown Sidewalk Area to include Sec 26-25 replace (as defined in section 18-159) with: 1st Avenue from the bridge to Dixon Avenue; 2nd Ave from west 1st street to the south side of the post office; 3rd Avenue from west 2nd street south to the East West alley south of West 2nd street; 4th Avenue from west 1st street to the East West ally south of West 2nd Street; Avenue A from East 2nd street to East 3rd Street; 2nd Street from Avenue A to 5th Avenue; 3rd Street from Avenue A to 2nd Avenue and send to City Council and second by Alderwoman Arduini Vote via voice, all approved, motion carried. Amendments to Chapter 26 <ol style="list-style-type: none"> Section 26-25 – Sidewalk Snow Removal – Add wording to allow cost of snow removal to be added to the administrative hearing fines A motion was made by Alderman Snow to approve the add wording to allow cost of snow removal to be added to the administrative hearing fines and send to City Council and second by Alderwoman McKanna. Vote via voice, all approved, motion carried Section 26-110 – Driveways; curb cuts – Remove “alley” wording Section 26-110 – Driveways; curb cuts – Subsection (d) – Remove “and shall not extend in front of the building” and add “this is for residential use only” A motion was made by Alderman Snow to approve Section 26-110 (b & c above) and send to City Council and second by Alderwoman McKanna 	<p>Send to the City Council</p> <p>Send to the City Council</p> <p>Send to the City Council</p> <p>Send to the City Council all of Section 4.</p>

	<p>Vote via voice, all approved, motion carried.</p> <p>d. Section 26-132 – Required – Remove “alley” wording A motion was made by Alderwoman McKanna to approve Section 26-132 – Required – Remove “alley” wording and send to City Council and second by Alderwoman Arduini. Vote via Voice, all approved, motion carried.</p> <p>5. Amendments to Chapter 16</p> <p>a. Tobacco – Change fee from \$100.00 to \$250.00 A motion was made by Alderman Snow to approve the Tobacco Change fee from \$100.00 to \$250.00 and send to City Council and second by Alderwoman McKanna. Vote 3 aye, 1 no (Sobottka), motion carried.</p> <p>b. Taxi Driver – Change fee from \$10.00 to \$35.00 A motion was made by Alderwoman Sobottka to approve Taxi Driver – Change fee from \$10.00 to \$35.00 and send to City Council and second by Alderwoman McKanna. Vote 4 aye, motion carried.</p> <p>c. Taxi Operator – Change fee from \$25.00 per vehicle to \$150.00 per business A motion was made by Alderwoman Sobottka to approve Taxi Operator – Change fee from \$25.00 per vehicle to \$150.00 per business and send to City Council and second by Alderwoman McKanna Vote 4 aye, motion carried.</p> <p>d. Secondhand Store – Change fee from \$75.00 to \$150.00 No motion made – Discussion to leave fee at \$75.00.</p> <p>e. Self Service Gas Station – Change fee from \$100.00 to \$150.00 A motion was made by Alderman Snow to approve Self Service Gas Station – Change fee from \$100.00 to \$150.00 and send to City Council and second by Alderwoman McKanna Vote 4 aye, motion carried.</p> <p>f. Laundries – Change fee from \$25.00 to \$75.00 A motion was made by Alderwoman McKanna to approve Laundries – Change fee from \$25.00 to \$75.00 and send to City Council and second by Alderman Snow Vote 4 aye, motion carried.</p> <p>g. Fire Extinguisher Service – Change fee from \$30.00 to \$75.00 A motion was made by Alderman Snow to approve the Fire Extinguisher Service – Change fee from \$30.00 to \$75.00 and send to City Council and second by Alderwoman Arduini Vote 3 aye, 1 no (Sobottka), motion carried.</p> <p>h. Vending Machine Operator – Change fee from \$50.00 to \$100.00 A motion was made by Alderman Snow to approve the Vending Machine Operator - Change fee from \$50.00 to \$100.00 and send to City Council and second by Alderwoman McKanna. Vote 3 aye, 1 no (Sobottka), motion carried.</p> <p>i. Auction Service – Change fee from \$75.00 to \$150.00 A motion was made by Alderwoman McKanna to approve Auction Service – Change fee from \$75.00 to \$150.00 and send to City Council and second by Alderman Snow Vote 4 aye, motion carried</p> <p>j. Mobile Home Park – Change fee from \$50.00 to \$100.00 A motion was made by Alderman Snow to approve Mobile Home Park - Change Fee from \$50.00 to \$100.00 and send to City Council and second by Alderwoman McKanna Vote 4 aye, motion carried</p> <p>k. Section 16-389 (1) Class A-1 and Class A-2 remove “sales for off premises consumption” A motion was made by Alderwoman McKanna to approve Section 16-389 (1) Class A-1 and Class A-2 remove “sales for off premises consumption” and send to City Council and second by Alderwoman Arduini Vote 4 aye, motion carried</p>	<p>Send to the City Council all of Section 5 except D.</p>
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	<p>l. Addition of Class A-3 – Sales in original container for off premises consumption. Must have a Class A-1 license – Annual fee of \$450.00 A motion was made by Alderwoman Arduini to approve Addition of Class A-3 – Sales in original container for off premises consumption. Must have a Class A-1 License – Annual fee of \$250.00 and send to City Council and second by Alderwoman McKanna Vote 4 aye, motion carried</p> <p>m. Addition of Change of Ownership of a Corporation fee - \$500.00 A motion was made by Alderwoman Sobottka to approve Addition of Change of Ownership of a Corporation fee - \$500.00 and send to City Council and second by Alderwoman Arduini Vote 4 aye, motion carried.</p>	
Department Safety	<ul style="list-style-type: none"> • Department Safety Meeting Review A motion was made by Alderman Snow and second by Alderwoman McKanna to approve the Department Safety Meeting minutes. • Vote via voice, all approved 	Approved Department Safety Minutes
Executive Session	<ul style="list-style-type: none"> • Alderwoman McKanna made a motion to move into executive session and second by Alderwoman Arduini at 6:52 pm • Vote 4 aye, motion carried 	Moved into Executive session
	<ul style="list-style-type: none"> • A motion was made by Alderman Snow to return to regular meeting and second by Alderwoman McKanna at 6:59 pm • Vote 4 aye, motion carried 	Moved back to regular session
Action from Executive Session	<ul style="list-style-type: none"> • A motion was made by Alderman Snow to approve the Tourism Paid Volunteers and send to City Council and second by Alderwoman Arduini. Vote 4 aye, motion carried • A motion was made by Alderman Snow to approve the hire for the Building Department and send to City Council and second Alderwoman McKanna. Vote 4 aye, motion carried 	Send to City Council Send to City Council
Adjournment	<ul style="list-style-type: none"> • A motion was made by Alderman Snow to adjourn meeting and was second by Alderwoman McKanna Vote via voice, all approved (7:00 pm) 	Adjournment 7:00 pm



 Chairwoman Sobottka