



## City of Rock Falls Utility Committee Meeting Minutes

Date: 1/26/2026      Time Meeting Started: 8:15 am      Time Meeting Ended: 9:15 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Aldersperson McKanna - Vice Chairman	A	Matt Trotter	X
Aldersperson Wangelin	X	Larry Hanrahan	X
Aldersperson Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	X	Matt Cole - City Attorney	A
Ed Cox	X	Jenna Kuster	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> <li>With a quorum present, the meeting was called to order at 8:15 am</li> </ul>	Meeting begin at 8:15 am
Review of Minutes from November 24, 2025 Meeting	<ul style="list-style-type: none"> <li>A motion was made by Aldersperson Wangelin and a second by Aldersperson Dowd to approve the minutes of the November 24, 2025.</li> </ul>	Motion carried, minutes approved
Utility Office: Superintendent Update	<ul style="list-style-type: none"> <li>Diane Shepherd reported disconnections for non-payment did not happen last week and will not happen this week due to the weather.</li> </ul>	No Action
Utility Office: Review write-offs from October 2025 thru December 2025	<ul style="list-style-type: none"> <li>Diane Shepherd presented write-offs from October 2025 thru December 2025. A motion was made by Aldersperson Dowd and a second by Ed Cox to approve write-offs as presented in the amount of \$10,416.33 and forward to Finance Committee for approval.</li> </ul>	Motion carried, to Finance Committee
Utility Office: Review lease with Quadiant Leasing USA, Inc.	<ul style="list-style-type: none"> <li>Diane Shepherd presented lease for new billing/folding machine. A motion was made by Aldersperson Dowd and a second by Ed Cox to approve 63-month lease with Quadiant Leasing USA, Inc of 478 Wheelers Farms Road, Milford, CT in the amount of \$566.62 monthly and forward to City Council for approval.</li> </ul>	Motion carried, to City Council
Utility Office: 1609 1 <sup>st</sup> Avenue - late fee dispute	<ul style="list-style-type: none"> <li>Diane Shepherd discussed issue with unpaid late fees. A motion was made by Aldersperson Dowd and a second by Ed Cox to not grant any exception to the late fees being paid. Diane will notify customer of this along with the understanding that disconnection will occur if left unpaid.</li> </ul>	Motion carried, will issue response
Utility Office: 900 Regan Rd Lot #607	<ul style="list-style-type: none"> <li>Diane Shepherd (in the absence of customer) reported the circumstances surrounding the large amount of water usage in January. A motion was made by Aldersperson Wangelin and a second by Ed Cox to grant 175 unit sewer credit (\$1,365.00). Diane will notify customer and work with them to get the balance paid.</li> </ul>	Motion carried, will issue credit/ response
Water Department: Superintendent Update	<ul style="list-style-type: none"> <li>Ted Padilla reported and updated on the following: Water main breaks—not many but ongoing Grant application-moving forward</li> </ul>	No Action

	<p>PFA's-done  Plant work/valve work-continues  Training of employees-continues  Well 7-work begins today</p>	
<p>Wastewater Department:  Superintendent Update</p>	<ul style="list-style-type: none"> <li>• Matt Trotter reported public hearing for the IEPA Water Pollution Control Revolving Fund Loan Program has been completed. Work will continue with hopes of taking advantage of the 45% forgiveness option.</li> </ul>	No Action
<p>Electric Department:  Superintendent Update</p>	<ul style="list-style-type: none"> <li>• Larry Hanrahan reported on continued maintenance and power outages over the past couple of months.</li> </ul>	No Action
<p>Electric Department:  Purchase of Chiller Cooling System</p>	<ul style="list-style-type: none"> <li>• Larry Hanrahan reviewed quote for purchase of a chiller cooling system for the hydro. A motion was made by Ed Cox and a second by Alderperson Wangelin to approve purchase and installation of a chiller cooling system for the hydro from Mercury Governor, 245 Campbell Rd, Yok, PA 17402 in the amount of \$99,012 and forward to City Council for approval.</li> </ul>	Motion carried, to City Council
<p>Electric Department:  Letter of Recommendation from BHMG</p>	<ul style="list-style-type: none"> <li>• Larry Hanrahan reviewed letter of recommendation from BHMG for the purchase of Federal Pacific switchgear. A motion was made by Alderperson Wangelin and a second by Alderperson Dowd to approve purchase of Federal Pacific switchgear and related equipment from Fletcher Reinhardt, 3105 Corporate Exchange Ct, Bridgeton, MO 63044 based upon the Letter of Recommendation from BHMG in the amount of \$556,490 and forward to City Council.</li> </ul>	Motion carried, to City Council
<p>City Attorney:  Updates</p>	<ul style="list-style-type: none"> <li>• Matt Cole absent.</li> </ul>	No Action
<p>Utility Manager:  Updates</p>	<ul style="list-style-type: none"> <li>• Robbin Blackert reported on possible future budget issues concerning the Schmidt property and further economic development. This does not include Love's.</li> <li>• Robbin Blackert reported that the City Council passed the hiring of Gabriella McKanna as Assistant City Administration with plans of training her to take over when she retires.</li> </ul>	No Action
<p>Committee Member  Items</p>	<ul style="list-style-type: none"> <li>• Shane Brown voiced his concern with his continued service as a member of the committee.</li> <li>• Mayor Klecker reported on concerns that the Building Department has with single water connections for multiple users and what should be done in the future.</li> <li>• Mayor Klecker reported on possible issues with the pending sale of First Christian Church and the new lift station.</li> </ul>	No Action
<p>Next Meeting Date &amp;  Time</p>	<ul style="list-style-type: none"> <li>• The next meeting will be held on February 23, 2026 at 8:15 am in Council Chambers.</li> </ul>	No Action

Adjournment	<ul style="list-style-type: none"><li>• With nothing else for the good of the committee, the meeting was adjourned at 9:15 am</li></ul>	Meeting ends at 9:15 am
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Committee Chairman