

Rock Falls Utility Committee  
City of Rock Falls Electric Department  
Industrial Park Road, Rock Falls  
Monday, January 27, 2020  
8:15 A.M.

**AGENDA**

CALL TO ORDER

- A. Roll Call
- B. Public Comment  
Joey Shuman
- C. Review of Minutes from December 19, 2019 meeting  
***ACTION REQUESTED:*** Approve Minutes from December 19, 2019 meeting

**MANAGEMENT/STRATEGY/CAPITAL PROJECTS**

D. New Business

**1. Utility Office**

- a. Superintendent Update
- b. Review write-offs for 10/1/19 thru 12/31/19

***ACTION REQUESTED:*** Approve write-offs as submitted and forward to Finance Committee.

**2. Water Department**

- a. Superintendent update
- b. 617 East 4<sup>th</sup> Street – Lead Service Line Form
- c. Well to City updates (City Attorney)

**3. Wastewater Department**

- a. Superintendent update
- b. Update 2103 Industrial Park Road (City Attorney)

**4. Electric Department**

- a. Superintendent Update
- b. Avenue A Project Update
  - 1. Meeting with Tri-City Electric (Contractor for project)
  - 2. Transformer Delay
  - 3. Switch Gear Update – photo included

**5. Fiber/Broadband Department**

- a. Superintendent Updates

**6. Capital Budget Review**

***ACTION REQUESTED:*** Approve Capital Budgets as presented

**7. Benchmarking/Succession Planning/Other**

- a. Benchmarking is ongoing. Should have preliminary items for next month
- b. Review succession plan for Water Superintendent
- c. Discussion on year to date revenue/expenses budget vs. actuals.

**POLICY/EDUCATION**

- E. APPA Training
- F. Next Meeting Date & Time – February 24th, 2020 – NEED TO RESCHEDULE. Monday the 17<sup>th</sup> is a holiday so will need to find another date
- G. Committee Member Items
- H. Adjournment

**INFORMATION ITEMS**

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Jan	Approve Capital Budgets
Feb	Review Preliminary O & M – Begin Rate Studies as needed
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	
May	
June	Policy Review & Goal Setting
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Capital Budgets

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