

Rock Falls Utility Committee
City Hall – City Council Chambers
603 West 10th Street
Monday, January 27, 2025
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from December 16, 2024 meeting.

ACTION REQUESTED: Approve minutes from December 16, 2024 Utility Committee meeting.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Review of 1212 W 18th Street
- c. Review changes to administrative fees charged to liens

ACTION REQUESTED: Approve the changes of administrative fees charge to liens from \$180.00 to \$230.00 and forward to City Council for approval.

- d. Review write-offs for October 2024 thru December 2024.

ACTION REQUESTED: Approve write-offs in the amount of \$6,186.23 and forward to Finance Committee for approval.

2. Water Department

- a. Superintendent update
- b. Review FY 26 draft capital budget

ACTION REQUESTED: Approve draft of FY 26 draft capital budget.

3. Wastewater Department

- a. Superintendent update
- b. Review quote received for Replacement of manholes at intersection of E 4th St and Avenue C.

ACTION REQUESTED: Request to waive bidding of Replacement of manholes at intersection of E 4th St and Avenue C due to only one quote received.

ACTION REQUESTED: Approve quote received from Behrens Trucking & Excavating, LLC 2608 Prophetstown Rd, Rock Falls, IL for replacement of manholes at intersection of E 4th St and Avenue C in the amount of \$26, 800.00 and forward to City Council.

- c. Review FY 26 draft capital budget.

ACTION REQUESTED: Approve FY 26 draft capital budget.

4. Electric Department

- a. Superintendent Update
- b. Discuss IMEA January rate change results from UFS
- c. Review FY 26 draft capital budget.

ACTION REQUESTED: Approve FY 26 draft capital budget.

- 5. **City Attorney**
 - a. City Attorney Updates

6. **Utility Manager**

POLICY/EDUCATION

- E. Next Meeting Date Monday, February 24, 2025
- F. Committee Member Items
- G. Executive Session – Section 29 (c) (11) – Pending, probable or imminent litigation.
- H. Any action from Executive Session.
- I. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

- Fiscal Year to Date Billed Utility Totals
- Accounts Receivable Report
- Collection Report
- Treasurer’s Report

Jan	Approve Capital Budgets
Feb	Legislative Rally – Review draft budgets
Mar	Approve Purchase Power Adjustment & final budgets
Apr	
May	Officer elections
June	Policy Review & APPA National Conference
July	
Aug	
Sept	
Oct	
Nov	
Dec	