

City of Rock Falls

603 W. 10th Street
Rock Falls, IL 61071-2854

Mayor

Rod Kleckler
815-380-5333

City Administrator

Robbin Blackert
815-564-1366



City Clerk

Pam Martinez
815-622-1100

City Treasurer

Kay Abner
815-622-1100

Rock Falls City Council Agenda
Council Chambers
603 W 10th Street, Rock Falls, IL 61071

February 4, 2025
5:30 p.m.

Call to Order at 5:30 p.m.
Pledge of Allegiance
Roll Call

Audience Requests

Community Affairs - Rock Falls Chamber of Commerce, Sam Smith President/CEO

Consent Agenda:

1. Approval of the minutes of the January 21, 2025, City Council Meeting ☞
2. Approval of bills as presented ☞
3. Approve the re-appointment of John Hoffmiller to the Police Pension Board (Term to be 05-01-2025 to 05-01-2027)

Ordinances 1st Reading:

1. Ordinance 2025-2679 – Amending Chapter 6 – Stormwater Management ☞
2. Ordinance 2025-2680 – Amending Chapter 16- Business License Fee Increases ☞
3. Ordinance 2025-2681 – Amending Chapter 26 – Public Camping ☞
4. Ordinance 2025-2682 – Amending Chapter 16 – Special Use Permits ☞

City Administrator Robbin Blackert:

Information/Correspondence

Matt Cole, City Attorney
Corey Buck, City Engineer

Alderman Reports/Committee Chairman Requests

Ward 1

Alderman Bill Wangelin – Public Works/Public Property Committee Chairman/Tourism Committee

Alderman Gabriella McKanna – Finance/Insurance/Investment Committee Chairman

1. Approve recommendation from the Finance Committee for Utility Office write-offs – October 2024 through December 2024 ☞

2. Approve recommendation from the Finance Committee to approve a 3 year extension (Fiscal Years 2025, 2026 and 2027) for Auditing Services with Sikich CPA LLC, 1415 West Diehl Road, Suite 400, Naperville, IL 60563 ☞

Ward 2

Alderman Brian Snow – Building Code Committee Chairman/Utility Committee Vice Chairman

1. Approve recommendation from the Utility Committee for changes to the administrative fees charged to liens ☞
2. Approve recommendation from the Utility Committee to waive bidding for the replacement of manholes at the intersection of E 4th Street and Avenue C due to only one quote received
3. Approve recommendation from the Utility Committee to accept quote received from Behren's Trucking & Excavating, LLC, 2608 Prophetstown Road, Rock Falls, IL 61071 for replacement of manholes at the intersection of E 4th Street and Avenue C in the amount of \$26,800.00 ☞

Alderman Vickey Byrd

Ward 3

Alderman Steve Dowd – Police Fire Committee Chairman

Alderman Nathan Stahr

Ward 4

Alderman Violet Sobottka – Ordinance/License/Personnel/Safety Committee Chairman

1. Approve recommendation from the Ordinance/License/Personnel/Safety Committee to approve the Tourism Assistant Job Description ☞

Alderman Cathy Arduini

Mayor's Report:

Executive Session:

1. Enter into Executive Session for the purposes of:
 - a. Personnel – Section 2(c)(1) – Employee hiring, firing, compensation, discipline and performance

Any action taken from Executive Session

Adjournment

Next City Council Meeting – February 18, 2025, at 5:30 p.m.

Posted: January 31, 2025

Michelle Conklin, Deputy City Clerk

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108 promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.

City of Rock Falls

603 W. 10th Street
Rock Falls, IL 61071-2854

Regular meeting minutes of the Mayor and Aldermen of the City of Rock Falls

The regular meeting of the Mayor and City Council of Rock Falls, Illinois was called to order at 5:30 p.m. on January 21, 2025, in the Council Chambers by Mayor Rod Kleckler.

City Clerk Pam Martinez called the roll following the pledge of allegiance. A quorum was present including Mayor Kleckler, Aldermen McKanna, Snow, Byrd, Dowd, Stahr, Arduini and Sobottka. In addition, Attorney Matt Cole and City Administrator Robbin Blackert were present. Absent Alderman Wangelin.

Audience request:

None

Community Affairs: Rock Falls Chamber of Commerce, Sam Smith President/CEO

None

Consent Agenda:

Consent Agenda items 1-2 were read aloud by City Clerk Pam Martinez.

1. Approval of the minutes of the January 7, 2025, City Council Meeting.
2. Approval of bills as presented.

A motion was made by Alderwoman McKanna to approve the Consent Agenda and second by Alderwoman Sobottka.

Vote 7 aye, motion carried.

City Administrator:

None

City Attorney:

None

City Departments:

None

Alderman Reports / Committee Chairman Requests

Alderman Snow gave a reminder to bring animals inside during these cold temperatures.

Mayor's Report:

None

A motion was made by Alderman Snow to adjourn and second by Alderwoman Sobottka.

Vote via voice, all approved (5:32 p.m.)

Pamela Martinez

Pamela Martinez, City Clerk

CITY OF ROCK FALLS

603 W 10th Street

Rock Falls, Illinois

2/4/2025 Council Meeting

To the Mayor and City Council of the City of Rock Falls, your Committee on Finance would respectfully report that they have examined the following bills presented against the City, and have found the same correct and would recommend the payment of the various amounts to the several claimants as follows:

Tourism	\$6,931.85
General Fund	\$69,965.57
Building Code Demolition Fund	\$120.00
Industrial Development	\$950.55
TIF - Downtown Redevelopment	\$119.00
Electric	\$11,125.59
Sewer	\$4,200.19
Water	\$12,116.04
Garbage	\$61.75
Customer Service Center	\$802.27
Motor Fuel Tax Fund	\$33,363.25
Customer Utility Deposits	\$300.00
	<hr/>
	\$140,056.06
	<hr/>

Alderman McKanna

Alderman Wangelin

Alderman Byrd

DATE: 01/23/25
 TIME: 14:32:39
 ID: AP443000.WOW

CITY OF ROCK FALLS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 01/24/2025

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

TOURISM			
05	TOURISM		
200	COM ED	1,601.63	39.04
4578	STERLING COMMERCIAL ROOFING		2,400.00
5032	COMCAST	4,201.26	12.13
5389	MELINDA JONES	1,420.60	65.80
753	ROCK FALLS CHAMBER OF COMMERCE	6,000.00	45.00
T0000055	ASSOCIATED SERVICES ENT LLC		2,788.00
	TOURISM		5,349.97
GENERAL FUND			
01	ADMINISTRATION		
4331	CIRCUIT CLERK OF LEE COUNTY	4,050.00	200.00
5032	COMCAST	4,201.26	12.12
	ADMINISTRATION		212.12
02	CITY ADMINISTRATOR		
5032	COMCAST	4,201.26	6.06
	CITY ADMINISTRATOR		6.06
04	BUILDING		
5032	COMCAST	4,201.26	24.24
829	SELF HELP ENTERPRISE	295.00	46.00
	BUILDING		70.24
05	CITY CLERK'S OFFICE		
5032	COMCAST	4,201.26	26.12
	CITY CLERK'S OFFICE		26.12
06	POLICE		
2864	TIMECLOCK PLUS LLC		1,399.25

DATE: 01/23/25
 TIME: 14:32:39
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CITY OF ROCK FALLS
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/24/2025

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
06	POLICE		
4579	PEST CONTROL CONSULTANTS IL	375.00	58.85
5032	COMCAST	4,201.26	187.67
T0001969	ILLINOIS PROSECUTOR SERV LLC	225.00	225.00
	POLICE		1,870.77
07	CODE HEARING DEPARTMENT		
4929	TIMOTHY J SLAVIN	7,700.00	850.00
	CODE HEARING DEPARTMENT		850.00
10	STREET		
194	GRUMMERT'S HARDWARE - R.F.	7,470.08	7.14
4207	O'REILLY AUTOMOTIVE INC	4,481.44	41.44
4775	BIRKEY'S FARM STORE INC		277.05
4796	VERIZON WIRELESS	7,267.63	47.35
5032	COMCAST	4,201.26	12.12
T0000055	ASSOCIATED SERVICES ENT LLC		2,788.00
	STREET		3,173.10
13	FIRE		
2451	MENARDS	11,341.23	96.29
3141	CERTASITE LLC	38.69	655.07
4651	MOST PLUMBING & MECHANICAL LLC	7,422.40	130.00
4676	NATHAN HARTMAN	11.25	45.91
4769	KYLE SOMMERS	25.40	26.93
5032	COMCAST	4,201.26	90.43
5416	BECK TECH COMMUNICATIONS	1,797.70	270.00
5421	BENJAMIN HARVEY	3,638.90	113.40
	FIRE		1,428.03
BUILDING CODE DEMOLITION FUND			
12	BUILDING CODE DEMOLITION FUND		
4027	WHITESIDE COUNTY RECORDER	1,064.25	120.00
	BUILDING CODE DEMOLITION FUND		120.00

INVOICES DUE ON/BEFORE 01/24/2025

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
1634	JULIE, INC.		713.08
194	GRUMMERT'S HARDWARE - R.F.	7,470.08	98.40
2451	MENARDS	11,341.23	309.83
283	ANIXTER INC	306,085.98	720.00
2977	NELSON FIRE PROTECTION	1,604.20	490.00
31	ALTEC INDUSTRIES, INC.	13,184.77	1,746.87
4544	UPS	453.80	42.17
4796	VERIZON WIRELESS	7,267.63	653.30
4938	MICHLIG ENERGY LTD	139,383.40	126.00
5032	COMCAST	4,201.26	60.60
5127	JM TEST SYSTEMS LLC	9,035.46	129.18
5205	TALLMAN EQUIPMENT CO INC.	5,820.92	653.28
5332	TYNDALE	11,860.76	407.80
5343	QP TESTING LLC	87,804.00	1,750.00
5373	TURBINE PROS LLC	31,728.51	137.29
651	NICOR	34,132.51	151.90
795	SBM BUSINESS EQUIPMENT CENTER	6,269.34	461.53
T0002974	SENSIT TECHNOLOGIES LLC		288.38

OPERATION & MAINTENANCE 8,939.61

SEWER FUND

38	OPERATION & MAINTENANCE		
1634	JULIE, INC.		713.07
200	COM ED	1,601.63	55.29
2451	MENARDS	11,341.23	236.83
4045	SCADAWARE, INC.	13,325.11	387.50
5032	COMCAST	4,201.26	42.43

OPERATION & MAINTENANCE 1,435.12

WATER FUND

48	OPERATION & MAINTENANCE		
1634	JULIE, INC.		713.07
2611	FISCH MOTORS INC	1,375.00	204.00
4796	VERIZON WIRELESS	7,267.63	38.01
5032	COMCAST	4,201.26	30.30
884	STERLING STEEL WAREHOUSE INC	1,834.90	420.00

OPERATION & MAINTENANCE 1,405.38

DATE: 01/23/25
TIME: 14:32:39
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CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/24/2025

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
5032	COMCAST	4,201.26	42.43
	CUSTOMER SERVICE CENTER		42.43
CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
T0002061	HOPE LEFEVRE		300.00
	CUSTOMER UTILITY DEPOSITS		300.00
	TOTAL ALL DEPARTMENTS		25,228.95

INVOICES DUE ON/BEFORE 01/31/2025

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

TOURISM			
05	TOURISM		
T0000057	GERALD SAVAGE		446.88
T0005729	NORTHERN IL RAPTOR REHAB & EDU		435.00
T0005819	ROBERT STORM		700.00
	TOURISM		1,581.88
GENERAL FUND			
01	ADMINISTRATION		
2985	CAPITAL ONE	5,850.16	16.02
4331	CIRCUIT CLERK OF LEE COUNTY	4,250.00	50.00
	ADMINISTRATION		66.02
04	BUILDING		
1849	PIT STOP CAR CARE INC	1,020.00	180.00
	BUILDING		180.00
06	POLICE		
1849	PIT STOP CAR CARE INC	1,020.00	492.00
194	GRUMMERT'S HARDWARE - R.F.	7,575.62	11.69
4692	PANTHER UNIFORMS, INC.	227.01	789.99
5032	COMCAST	4,747.91	10.28
628	MUNICIPAL ELECTRONICS DIV LLC		180.00
662	RAY O'HERRON CO., INC.	11,799.12	392.77
807	SAUK VALLEY COMMUNITY COLLEGE	16,819.04	14,676.28
T0003093	WHITESIDE COUNTY		3,333.33
	POLICE		19,886.34
10	STREET		
1023	WILLETT, HOFMANN & ASSOCIATES	667,425.23	18,369.75
194	GRUMMERT'S HARDWARE - R.F.	7,575.62	75.82
2451	MENARDS	11,984.18	35.95
2985	CAPITAL ONE	5,850.16	87.63
4207	O'REILLY AUTOMOTIVE INC	4,522.88	256.46

INVOICES DUE ON/BEFORE 01/31/2025

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
10	STREET		
4775	BIRKEY'S FARM STORE INC	277.05	79.82
5394	OLIVIA GUTIERREZ	2,375.00	125.00
	STREET		19,030.43
12	PUBLIC PROPERTY		
1023	WILLETT, HOFMANN & ASSOCIATES	667,425.23	15,098.75
4476	PROFESSIONAL CLEANING SERVICE		1,400.00
4640	TERRACON CONSULTANTS	43,656.21	4,895.00
	PUBLIC PROPERTY		21,393.75
13	FIRE		
194	GRUMMERT'S HARDWARE - R.F.	7,575.62	8.54
2985	CAPITAL ONE	5,850.16	889.00
4385	DINGES FIRE COMPANY	31,502.68	368.61
4902	MATT KOBBERMAN	585.44	44.48
5421	BENJAMIN HARVEY	3,752.30	113.40
T0001959	SAUK VALLEY PLUMBING INC	9,779.19	348.56
	FIRE		1,772.59
INDUSTRIAL DEVELOPMENT FUND			
14	INDUSTRIAL DEVELOPMENT		
1258	REPUBLIC SERVICES	442,699.72	950.55
	INDUSTRIAL DEVELOPMENT		950.55
TIF - DOWNTOWN REDEVELOPMENT			
19	DOWNTOWN REDEVELOPMENT		
2451	MENARDS	11,984.18	119.00
	DOWNTOWN REDEVELOPMENT		119.00
ELECTRIC FUND			

INVOICES DUE ON/BEFORE 01/31/2025

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
1224	AIRGAS USA LLC	4,402.71	29.67
194	GRUMMERT'S HARDWARE - R.F.	7,575.62	6.74
4656	THOMPSON TRUCK AND TRAILER	12,107.63	46.17
5203	TRIMBLE INC.		550.00
5380	WINTROY SUPPLY LLC	13,965.51	1,553.40
	OPERATION & MAINTENANCE		2,185.98
SEWER FUND			
38	OPERATION & MAINTENANCE		
200	COM ED	1,695.96	184.57
2451	MENARDS	11,984.18	175.15
2985	CAPITAL ONE	5,850.16	169.13
4119	USA BLUE BOOK	6,473.49	309.72
4207	O'REILLY AUTOMOTIVE INC	4,522.88	85.00
5203	TRIMBLE INC.		550.00
5264	FLOW-TECHNICS INC		567.50
5369	HELM ELECTRIC	73,922.25	212.00
5397	SLOAN IMPLEMENT		342.00
5429	AM URGENT CARE	680.00	170.00
	OPERATION & MAINTENANCE		2,765.07
WATER FUND			
48	OPERATION & MAINTENANCE		
1023	WILLETT, HOFMANN & ASSOCIATES	667,425.23	2,246.05
1110	MARTIN EQUIPMENT		1,510.49
2451	MENARDS	11,984.18	72.88
2985	CAPITAL ONE	5,850.16	125.72
4361	FERGUSON WATERWORKS #2516	174,378.74	5,105.52
4387	AMERICAN LEAK DETECTION	4,300.00	1,000.00
5203	TRIMBLE INC.		550.00
5395	ANDREW TRIBLEY	83.58	100.00
	OPERATION & MAINTENANCE		10,710.66
GARBAGE FUND			
50	GARBAGE		

DATE: 01/30/25
TIME: 11:16:16
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CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/31/2025

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GARBAGE FUND			
50	GARBAGE		
2451	MENARDS	11,984.18	61.75
	GARBAGE		61.75
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
4107	H.H.H. INCORPORATED		759.84
	CUSTOMER SERVICE CENTER		759.84
MOTOR FUEL TAX FUND			
65	MOTOR FUEL TAX		
1023	WILLETT, HOFMANN & ASSOCIATES	667,425.23	33,363.25
	MOTOR FUEL TAX		33,363.25
	TOTAL ALL DEPARTMENTS		114,827.11

CITY OF ROCK FALLS

ORDINANCE NO. 2025-2679

**ORDINANCE AMENDING CHAPTER 6
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO STORMWATER MANAGEMENT**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2025

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2025.

ORDINANCE NO. 2025-2679

**ORDINANCE AMENDING CHAPTER 6
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO STORMWATER MANAGEMENT**

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Rock Falls, Whiteside County, Illinois as follows:

SECTION 1: Chapter 6, Article XVIII, Division 2, Section 6-692 (c) of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 6-692. – Applicability

(c) No final subdivision plat and no building permit shall be issued until and unless the drainage plan has been reviewed and approved by the director of wastewater department. Notwithstanding the foregoing, installation of additional impervious surface totaling less than 15 percent of the total lot area to any previously improved lot may be exempt from the requirement for submission of a drainage plan upon approval of the superintendent of the wastewater department or granted a variance by the City Council after review of the application for permit for the installation of the surface.

SECTION 2: In all other respects, Chapter 6, Article XVIII, Division 2, Section 6-692 of the Rock Falls Municipal Code shall remain in full force and effect as previously adopted and/or amended.

SECTION 3: The provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

SECTION 4: The City Clerk is directed to publish this Ordinance in pamphlet form.

SECTION 5: This Ordinance shall be in full force and effect after its passage and approval and publication as required by law.

Approved this _____ day of _____, 2025.

Mayor

ATTEST:

City Clerk

AYE

NAY

CITY OF ROCK FALLS

ORDINANCE NO. 2025-2680

**ORDINANCE AMENDING CHAPTER 16
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO BUSINESS LICENSE FEE INCREASES**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS ___ DAY OF _____, 2025

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this ___ day of _____, 2025.

ORDINANCE NO. 2025-2680

**ORDINANCE AMENDING CHAPTER 32
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO BUSINESS LICENSE FEE INCREASES**

WHEREAS, the City of Rock Falls (“City”) currently provides for the regulation of numerous businesses within the City to which an annual business license fee is required prior to the issuance of a license to operate such business within the City limits; and

WHEREAS, after careful consideration, the Mayor and City Council have determined it in the best interests of the City and its residents to provide for an increase in certain annual business license fees, all as more specifically set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Rock Falls, Whiteside County, Illinois as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Ordinance are true and correct and does incorporate them into this Ordinance by this reference.

SECTION 2: Chapter 16, Article IV, Section 16-174 (1) of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-174. – Same – Fee.

(1) Any person seeking a license to do business as a vending machine operator shall pay an annual fee of \$100.00 at the time of such application.”

SECTION 3: Chapter 16, Article IV, Section 16-237 of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-237. – Same – Fees.

The annual fee for engaging in the business of auctioneer shall be \$150.00.”

SECTION 4: Chapter 16, Article IV, Section 16-321 (b) of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-321. – Same – Application; fee.

(b) The annual license fee under this division shall be \$250.00.”

SECTION 5: Chapter 16, Article VI, Section 16-444 of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“ Sec. 16-444. Same – fee.

The annual fee for a laundry license shall be \$75.00.”

SECTION 6: Chapter 16, Article VI, Section 16-599 of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-599. Same – Fee.

The annual fee for a fire extinguisher service license shall be \$75.00.”

SECTION 7: Chapter 16, Article VI, Section 16-778 (b)(1) of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-778. Permit or license required.

(b) License for operation.

(1) Upon receipt of an application for a license to operate and maintain a mobile home park, the city shall, if the park is in conformity with this article and all ordinances and codes of the city, issue a license. If the application for a license is declined, the city shall give the reasons therefor in writing to the applicant; and if the objections can be corrected, the applicant may amend his application and resubmit it for approval. Each application for license shall be accompanied by a fee of \$100.00, and the license to operate shall be valid for the period from date of issue to the last day of April next succeeding. Licenses to operate may be renewed annually on May 1 of each year, upon payment of a license fee of \$100.00, but renewal shall be made only after inspection of the park by the building official and certification that the park and the mobile homes located therein comply with all applicable ordinances and building and fire safety codes of the state and the city, and that all water supply and waste disposal facilities of the park comply with all applicable codes and ordinances of the state and the city.

SECTION 8: Chapter 16, Article VII, Section 16-853 (a) of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-853. License required; fee.

(a) It is unlawful to conduct or operate a service station in the city without first having obtained a license therefor. The annual fee for such licenses shall be \$5.00 for each pump operated at the location of the service station, except that if the service station is operated as a self-service station, the annual fee shall be \$150.00 per station.”

SECTION 9: Chapter 16, Article VII, Section 16-919 of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-919. Same – Fee.

The license fee for operating a taxicab business in the city shall be \$150.00.”

SECTION 10: Chapter 16, Article VII, Section 16-925 of the Rock Falls Municipal Code,
as amended, is hereby further amended to read as follows:

“Sec. 16-925. Same – Fee.

The annual fee for a taxicab driver’s license shall be \$35.00 for each person.”

SECTION 11: In all other respects, Chapter 16 of the Rock Falls Municipal Code shall remain in full force and effect as previously adopted and/or amended.

SECTION 12: The provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

SECTION 13: The City Clerk is directed to publish this Ordinance in pamphlet form.

SECTION 14: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Approved this ____ day of _____, 2025.

Mayor

ATTEST:

City Clerk

AYE

NAY

CITY OF ROCK FALLS

ORDINANCE NO. 2025-2681

**ORDINANCE AMENDING CHAPTER 26
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO PUBLIC CAMPING**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2025

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2025.

AN ORDINANCE REGULATING PUBLIC CAMPING WITHIN CORPORATE BOUNDARIES AND OTHER ACTIONS IN CONNECTION THEREWITH FOR THE CITY OF ROCK FALLS, ILLINOIS

WHEREAS, the Illinois Department of Human Services estimates there were approximately 10,431 Illinoisans experiencing homelessness in 2020; and

WHEREAS, a 2022 study by the United States (U.S.) Department of Housing and Urban Development estimated that 9,212 people were experiencing homelessness in Illinois in January 2022, with an estimated 20.6% of those homeless persons being unsheltered, meaning they have no form of shelter on which to rely; and,

WHEREAS, the estimates provided by the U.S. Department of Housing and Urban Development “likely underestimate the size of the homeless population because identifying people experiencing homelessness is inherently difficult.” U.S. GOV’T ACCOUNTABILITY OFF., GAO-20-433, HOMELESSNESS: BETTER HUD OVERSIGHT OF DATA COLLECTION COULD IMPROVE ESTIMATES OF HOMELESS POPULATION (2020), available at <https://perma.cc/7ZUQ-U5CE>.

WHEREAS, the American Public Health Association has recognized homelessness as a public health issue, since research shows that homeless individuals (1) suffer “higher mortality rates and chronic disease loads” than non-homeless populations; (2) “overuse emergency services, leading to higher costs for treatment” for all persons; and, (3) with no form of shelter “can exacerbate conditions such as diabetes and hepatitis C” *Housing and Homelessness as a Public Health Issue*, Am. Pub. Health Ass’n (Nov. 7, 2017), <https://www.apha.org/policies-and-advocacy/public-health-policy-statements/policy-database/2018/01/18/housing-and-homelessness-as-a-public-health-issue>; see also Bernard Beall et al., *Invasive Pneumococcal Disease Clusters Disproportionally Impact Persons Experiencing Homelessness, Injecting Drug Users, and the Western United States*, 226 J. Infectious Diseases 332 (2022), available at <https://doi.org/10.1093/infdis/jiac058>. (finding that “invasive pneumococcal disease” was “disproportionally represented” in the homeless population when compared against populations not experiencing homelessness); and,

WHEREAS, the U.S. Interagency Council on Homelessness has noted that people “who experience homelessness die nearly 30 years earlier than the average American—and often from easily treatable illnesses.” *Homelessness Data & Trends*, U.S. INTERAGENCY COUNCIL ON HOMELESSNESS, <https://www.usich.gov/guidance-reports-data/data-trends> (last visited July 15, 2024); and,

WHEREAS, the City of Rock Falls is a non-home rule Illinois municipality pursuant to the Constitution of the State of Illinois of 1970, as amended; and,

WHEREAS, pursuant to Section 1-1-4 of the Illinois Municipal Code (65 ILCS 5/1-1-4), the City of Rock Falls has those powers conferred upon it by the Illinois Municipal Code; and,

WHEREAS, the Section 1-2-1 of the Illinois Municipal Code (65 ILCS 5/1-2-1), provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and,

WHEREAS, Section 1-2-1.1 of the Illinois Municipal Code (65 ILCS 5/1-2-1.1) empowers the corporate authorities of the municipality to pass ordinances to regulate any matter that is expressly within the powers granted to the municipality by making the violation a misdemeanor punishable by up to six (6) months of incarceration; and,

WHEREAS, Section 1-1-10 of the Illinois Municipal Code (65 ILCS 5/1-1-10) empowers the corporate authorities of the municipality to exercise all powers granted to it expressly, by necessity, by the Illinois Municipal Code, by Illinois statute, or by the Illinois Constitution; and,

WHEREAS, Section 11-20-5 of the Illinois Municipal Code (65 ILCS 5/11-20-5) empowers the corporate authorities of each municipality to “do all acts and make all regulations which may be necessary or expedient for the promotion of health or the suppression of diseases”; and,

WHEREAS, Section 11-60-2 of the Illinois Municipal Code (65 ILCS 5/11-60-2) empowers the corporate authorities of each municipality to define, prevent and abate nuisances; and,

WHEREAS, Section 3-102 of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/3-102) obligates the City of Rock Falls to “exercise ordinary care to maintain public property in a reasonably safe condition.” *Bubb v. Springfield Sch. Dist.* 186, 167 Ill. 2d 372, 377 (1995) (citing 745 ILCS 10/3-102); and,

WHEREAS, the Local Governmental and Governmental Employees Tort Immunity Act generally immunizes municipalities from damages claims where the public property was not being used in the manner intended and permitted by the municipality. *See Wojdyla v. City of Park Ridge*, 148 Ill. 2d 417, 421–22 (1992) (*quoting* 745 ILCS 10/3-102(a)) (“Thus, for a pedestrian to be protected in the present circumstances by the statute, he must be an intended and permitted user of the property under the control of the city.”); and,

WHEREAS, in *City of Grants Pass, Oregon v. Johnson*, 603 U.S. ___, 144 S. Ct. 2202 (2024), the United States Supreme Court held that the criminalization of “public camping”, as defined in the City of Grants Pass’s ordinance, did not unconstitutionally infringe on the Eighth Amendment rights of homeless and otherwise unhoused persons within said City; and,

WHEREAS, in *Johnson*, the United States Supreme Court acknowledged that homelessness is a “complex and serious social issue” whose “causes are many” and which “cries out for effective responses” to combat it. *Johnson*, 603 U.S. ___, slip op. at 10, 34; and,

WHEREAS, in *Johnson*, the United States Supreme Court relied heavily on the “stepwise” escalation of penalties in Grants Pass’s ordinance to uphold its constitutionality. *Id.* at 11, 16–17; and,

WHEREAS, in view of the foregoing, the Mayor and City Council of the City of Rock Falls believe that it is appropriate, necessary and in the best interests of the City and its residents, that the City implement a Public Camping Prohibition and related enforcement mechanisms, to address the myriad public concerns that public camping creates.

NOW, THEREFORE, be it ordained, by the Mayor and City Council of the City of Rock Falls, as follows:

Section 1: Incorporation of Recitals. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2: Chapter 26 of the Rock Falls Municipal Code is hereby amended by the addition of a new Article IX “Public Camping” to read as follows:

“ARTICLE IX. – PUBLIC CAMPING

Sec. 26-330. - Public Camping as a Nuisance. Public Camping, as the term is defined herein, is hereby declared to be a nuisance within the City of Rock Falls for the reasons identified above.

Sec. 26-331. - Regulation of Public Camping Necessary to Promote Public Health. In an effort to address the public health concerns identified above, the City Council hereby declare it necessary or expedient for the promotion of health or the suppression of diseases, to regulate Public Camping, as that term is defined herein, within the City of Rock Fall’s corporate limits.

Sec. 26-332. - Public Camping Not Intended Use of Public Property. Except for those parcels of property specifically designated by the City in any subsequent ordinance, the City of Rock Falls hereby declares that none of its property is permitted nor intended to be used for Public Camping, as the term is defined herein.

Sec. 26-333. - Definitions. The following definitions apply to this Ordinance:

- (a) “Bedding” means a sleeping bag, or any other material, used for bedding purposes.
- (b) “Campsite” means any physical space that is not within an established structure, where Bedding or any stove or fire is placed, established or maintained for the purpose of maintaining a temporary place to live, whether or not such place incorporates the use of any tent, lean-to, shack or any other structure, or any vehicle or part thereof.
- (c) “Exempt Personal Property” means items which would otherwise constitute Personal Property under the terms of this Ordinance, but which (i) has no apparent utility or monetary value; (ii) Personal Property which is unsanitary to store or otherwise maintain; (iii) any weapon possessed illegally; (iv) drug paraphernalia; (v) items appearing to be stolen or otherwise appearing to be evidence of a crime; (vi) items which the person cannot demonstrate the

requisite lawful authority to possess; and, (vii) any items of food which can reasonably be expected to spoil or otherwise perish within the next 30 days.

- (d) "Personal Property" means any item reasonably recognizable as belonging to a person and having apparent utility or monetary value, except for Exempt Personal Property.
- (e) "Public Camping" means to cause or participate in the establishment of, or the act of remaining in or at, a Campsite.

Sec. 26-334 - Public Camping Prohibited.

- (a) No person may sleep, nor otherwise engage in Public Camping, on a public sidewalk, street, alley, lane, other public right-of-way, park, bench, or any other publicly-owned property, nor on or under any bridge or viaduct, at any time.
- (b) No person may sleep, nor otherwise engage in Public Camping, in any pedestrian or vehicular entrance to public or private property abutting a public right-of-way.
- (c) No person may sleep, nor otherwise engage in Public Camping, on any real property owned or otherwise maintained by the City.

Sec. 26-335. - Exceptions to Prohibition. Notwithstanding the foregoing, it shall not be a violation to engage in Public Camping when done (i) in a manner specifically authorized by this Code; (ii) after a formal declaration of the City in emergency circumstances; or, (iii) upon resolution of the City Council, the same may exempt a special event from the prohibitions of this section, if the City Council finds such exemption to be in the public interest and consistent with the goals and objectives of the City Council, and with such conditions imposed as the City Council deems necessary. Any conditions imposed will include a condition requiring that the applicant provide evidence of adequate insurance coverage and agree to indemnify the City for any liability, damage or expense incurred by the City as a result of the activities of the applicant. Any findings by the City Council shall specify the exact dates and location covered by the exemption.

Sec. 26-336. - Removal of Campsite. Removal of a Campsite by Law Enforcement Officials in violation of this Ordinance may occur under the following circumstance:

- (a) Prior to removing a Campsite, the City shall post a notice, 24-hours in advance of the removal, unless immediate removal of the Campsite is deemed to be necessary for one of the reasons in subparagraphs 1-4, below. If such immediate removal is undertaken, the basis for causing the immediate removal of such Campsite should be adequately documented by the appropriate person(s).
 1. immediate removal of the Campsite is necessary to maintain access to a property;

2. immediate removal of the Campsite is necessary to maintain the sanitary condition of a property;
 3. immediate removal of the Campsite is necessary because the Campsite is an obstruction to any public right-of-way; or,
 4. immediate removal of the Campsite is necessary because the Campsite poses a risk to the health and safety of the City and its residents.
- (b) Upon any action pursuant to Section 8.A, above, the person causing such action to be taken shall inform an appropriate agency delivering social services to homeless individuals in the City, of the location of the Campsite and the persons found to be in violation of this Ordinance, so said agency may determine whether or not it would be appropriate to offer its services to those persons.
- (c) If a 24-hour notice has been posted, and the 24-hour notice period has passed, then the Campsite, as well as all Personal Property thereon, shall be removed by the appropriate person(s) acting on behalf of the city.
- (d) No portion of this Section shall be construed to prohibit any person found to be engaging in Public Camping from removing their Personal Property from the Campsite; however, such Personal Property that constitutes Exempt Personal Property and which a reasonably prudent law enforcement officer, exercising the applicable constitutional standard, would conclude that said Exempt Personal Property constitutes items appearing to be stolen or otherwise appearing to be evidence of a crime, and/or items which the person cannot demonstrate the requisite lawful authority to possess, may be retained and stored as evidence.

Sec. 26-337. - Disposition and Release of Personal Property.

- (a) All Personal Property removed from any Campsite which is not Exempt Personal Property shall be stored by the appropriate law enforcement agency of the City, for a minimum of 30 days, during which time it shall be reasonably available for and released to an individual confirming ownership.
- (b) All Exempt Personal Property may be disposed of or retained as evidence by the appropriate law enforcement agency of the City.

Sec. 26-338. - Penalty; Mitigation.

- (a) The penalty for any person's first violation of this Ordinance within a rolling twenty-four (24) month period shall be \$75.
- (b) The penalty for any person's second violation of this Ordinance within a rolling twenty-four (24) month period shall be \$150.

- (c) The penalty for any person's third violation of this Ordinance within a rolling twenty-four (24) month period shall be \$350.
- (d) The penalty for any person's fourth violation of this Ordinance within a rolling twenty-four (24) month period shall be \$500.
- (e) The penalty for any person's fifth violation of this Ordinance within a rolling twenty-four (24) month period shall be \$750.
- (f) The penalty for any person's sixth or subsequent violation of this Ordinance within a rolling twenty-four (24) month period may be a monetary penalty of \$750 or incarceration for a period not exceeding the maximum time allowed pursuant to Section 1-2-9 of the Illinois Municipal Code (65 ILCS 5/1-2-9).
- (g) As a substitute for any monetary penalty assessed pursuant to paragraphs A–F, above, and if consented to by the city, the penalty assessed to any person found in violation of this Ordinance may be that said person must engage in public service by cleaning the rights-of-way and other public facilities of the city for an amount of time that, if the person found to have violated this Ordinance was being paid the minimum wage under Illinois law, the amount paid for that person's labors would have been equal to the monetary penalty assessed under this Ordinance.
- (h) The city is hereby empowered to exercise all powers afforded to it, at law or in equity, to collect any fines assessed against a person pursuant to this Ordinance, including but not limited to seeking incarceration of said person for a period of time that conforms with Section 1-2-9 of the Illinois Municipal Code (65 ILCS 5/1-2-9).
- (i) In the imposition of any penalty pursuant to this Section, the penalty shall be mitigated by whether or not the person immediately removed all Personal Property and litter, including but not limited to bottles, cans, and garbage, from the Campsite after the person was informed that the person was in violation of this Ordinance.
- (j) A separate offense of this Ordinance shall be deemed committed on each 24-hour period on which a violation occurs or continues.
- (k) In addition to any other remedy provided by law or this Ordinance, any person found in violation of this section may be immediately removed from the premises where the Campsite is located.

SECTION 3: Repeal of Conflicting Provisions. All ordinances, resolutions and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

SECTION 4: Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall

not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION 5: Headings/Captions. The headings/captions identifying the various sections and subsections of this Ordinance are for reference only and do not define, modify, expand or limit any of the terms or provisions of the Ordinance.

SECTION 6: Publication. The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

Approved this _____ day of _____, 2025.

Mayor

ATTEST:

City Clerk

AYE

NAY

CITY OF ROCK FALLS

ORDINANCE NO. 2025-2682

**ORDINANCE AMENDING CHAPTER 16, ARTICLE V
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO SPECIAL USE PERMITS**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2025

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2025.

**ORDINANCE AMENDING CHAPTER 16, ARTICLE V
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO SPECIAL USE PERMITS**

WHEREAS, Section 4-1 of the Liquor Control Act of 1934, 235 ILCS 5/1-1 et. seq. (the “Act”), authorizes the Mayor and City Council (collectively, the “Corporate Authorities”) of the City of Rock Falls (the “City”) to establish regulations and restrictions on the sale and consumption of alcoholic liquor not inconsistent with the Act; and

WHEREAS, the City Council has discussed the need of amending certain provisions of the Rock Falls Municipal Code as it relates to fees for Special Use Permits; and

WHEREAS, the Corporate Authorities have determined it in the best interests of the City and its residents to amend Chapter 16, Article V of the Rock Falls Municipal Code, all as more specifically set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Rock Falls, Whiteside County, Illinois as follows:

SECTION 1: The recitals contained in the preambles to this Ordinance are true and correct and are hereby incorporated into this Section 1 as if more fully set forth herein.

SECTION 2: Chapter 16, Article V of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-390.1. – Special Use Permit License.

(d) Each applicant for special use permit event license shall submit and pay a \$100.00 fee when serving groups over 500 persons or pay a \$50.00 fee when serving groups of under 500 persons, which shall be non-refundable after the license has been issued.”

SECTION 3: In all other respects, Chapter 16, Article V of the Rock Falls Municipal Code shall remain in full force and effect as previously adopted and/or amended.

SECTION 4: The provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

SECTION 5: The City Clerk is directed to publish this Ordinance in pamphlet form.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Approved this _____ day of _____, 2025.

Mayor

ATTEST:

City Clerk

AYE

NAY

WRITE OFFS OCTOBER 2024 - DECEMBER 2024

<u>NAME</u>	<u>ACCOUNT#</u>	<u>AMOUNT</u>	<u>ELE</u>	<u>ELE PEN</u>	<u>SEWER</u>	<u>SEW PEN</u>	<u>WATER</u>	<u>WAT PEN</u>	<u>GARBAGE</u>	<u>GAR PEN</u>	<u>TAX</u>	<u>UR LITE</u>	<u>TOTAL</u>
<u>BANKRUPTCY</u>													
TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>DECEASED</u>													
FUNDERBERG, SAM	15-00230-03	233.00	100.25	6.58	68.26	2.72	29.95	1.21	21.54	0.81	1.68		233.00
MORGE, KEITH	27-00150-08	533.46	523.01								10.45		533.46
RENEAU, MARLIN	18-01210-05	323.43			255.66		67.77						323.43
TOEPFER, ANGELA	13-00720-05	143.38	97.11		25.37		10.14		8.87		1.89		143.38
TOTAL		1,233.27	720.37	6.58	349.29	2.72	107.86	1.21	30.41	0.81	14.02	0.00	1,233.27
<u>SPECIAL CIRCUMSTANCE</u>													
TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>AGED OUT</u>													
ADAMS, COURTNEY	7-01280-05	762.29	367.90	15.83	209.75	9.09	91.14	2.93	54.42	2.81	8.42		762.29
BOYER, TORY	23-01405-10	388.78	153.33	12.16	121.97	4.19	54.61	1.45	31.99	3.00	6.08		388.78
COLON JR, CRUZ	10-00830-05	1,784.86	275.18	15.48	794.08	38.31	583.95	27.90	41.81	1.93	6.22		1,784.86
DOBBINS, JOSEPH	7-01300-15	483.33	304.91	7.09	88.77	3.57	46.42	1.66	22.71	0.94	7.26		483.33
FREY, TRACI	9-00900-18	255.40	131.79	8.77	75.40	2.54	33.20	0.81			2.89		255.40
GARCIA, ELIZABETH	11-01730-08	84.98	10.22	1.73	39.15	2.09	16.20	0.67	14.10	0.79	0.03		84.98
GEESEY, BRIAN	21-00080-01	206.41	38.51	3.25	89.63	3.05	37.09	0.97	32.29	1.17	0.45		206.41
HARVEY, MICHELLE	29-00780-10	15.12	5.78		5.18		2.16		1.87		0.13		15.12
JIRIK, TIMOTHY	27-01600-05	161.11	157.82								3.29		161.11
JOHNSON, DENISE	7-01510-07	240.16	12.85		169.10	8.35	45.12	1.78	2.68		0.28		240.16
MALTBIA, JESSICA	12-01690-05	68.19	59.55	7.51							1.13		68.19
MEISTER, DEBRA	14-00900-24	397.67	146.22	6.37	132.44	5.21	77.71	2.92	25.82	0.98			397.67
WEBSTER, LINDA	11-01740-21	104.66	24.26	0.15	44.82	0.21	18.57	0.07	16.14	0.08	0.36		104.66
TOTAL		4,952.96	1,688.32	78.34	1,770.29	76.61	1,006.17	41.16	243.83	11.70	36.54	0.00	4,952.96
GRAND TOTAL		6,186.23	2,408.69	84.92	2,119.58	79.33	1,114.03	42.37	274.24	12.51	50.56	0.00	6,186.23



1415 West Diehl Road, Suite 400
Naperville, IL 60563
630.566.8400

SIKICH.COM

January 21, 2025

The Honorable Mayor
Members of the City Council
C/O Ms. Robbin Blackert
City Administrator
City of Rock Falls
603 W. 10th Street
Rock Falls, Illinois 61071

Dear Ms. Blackert:

Sikich CPA LLC is pleased to be considered for the re-appointment as independent auditors for the City of Rock Falls (the City). We believe that our qualifications, experience, and expertise are clearly distinguishable, as we have demonstrated to the City by the following:

- The quality of our professional staff, as noted by their advanced degrees and their active participation in numerous civic and professional organizations.
- The accessibility of local area staff and senior-level resources available to assist the City throughout the year.
- The expertise that we possess in the state and local government industry, as demonstrated by:
 - Our clients' success in obtaining the coveted Certificate of Achievement for Excellence in Financial Reporting;
 - Our staff's presentations at conferences, seminars, and training courses for various state and local government organizations; and
 - Our leadership roles in the state CPA Society and the Illinois Government Finance Officers Association on implementing complex new pronouncements.
- The benefits our clients receive from the audit planning and significant preliminary work we perform so that audit issues may be identified early and resolved promptly.
- The depth of our audit procedures, as depicted in our specific audit approach and as noted by our government clients.
- The quality and timeliness of the information we provided to the City.
- Our experience providing professional services to more than 500 units of local government in Illinois annually assists us in identifying best practices in the industry that we share with our clients (more than thirty percent of our practice is devoted to serving governmental entities).

Our Firm's expertise will not only enable the City to continue correctly and cost-effectively implementing new statements and interpretations issued by the Governmental Accounting Standards Board but also comply with IEPA loan and GATA (Grant Accountability and Transparency Act) requirements. This proposal demonstrates our ability to serve as independent auditors, valued advisors, and consultants to the City, the City Administrator, the City Council, and management.

Our audit team is tailored to each client's specific needs, and we draw staff from our state and local government teams. We emphasize:

- Consistency and quality of staffing in multi-year engagements, including assigning staff from our state and local government team who focus on providing services to the local government industry year-round and assigning staff who are familiar with the accounting software used by the City;
- A high degree of efficiency using the latest paperless audit technology available (including the use of IDEA data extraction and analysis software);
- The identification of opportunities for improved financial or procedural performance; and
- A focus on areas that present the greatest audit risk.

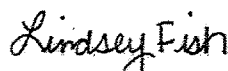
We are prepared to commit the resources necessary to provide the highest-quality services to the City of Rock Falls. We will not only perform the audit but also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of work to be performed and the timing requirements and are committed to performing the specified services within the stipulated timeframe.

The City has requested a proposal for auditing services for a 3-year extension for fiscal years ending April 30, 2025 through 2027, as detailed below:

	<u>April 30, 2025</u>	<u>April 30, 2026</u>	<u>April 30, 2027</u>
Audit of the City	\$ 49,350	\$ 51,325	\$ 53,325
Single Audit (if required)	3,800	3,900	4,000

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for sixty (60) days and look forward to the opportunity to continue serving the City.

Sincerely,
Sikich CPA LLC


Lindsey A. Fish, CPA
Principal

General Procedures Governing Utility Service

City of Rock Falls, Illinois

Approved/June 28, 2013

Section XIII. - Residential Homeowner, Commercial & Industrial Property Liens

A. In General

When a delinquent account has reached 60 days from the last billing date and no attempt of payment has been made by the delinquent customer, the RFU will place a lien upon the real estate for which the service is supplied.

1. Utility Charges Included in Lien

The lien may include all utility usage charges, taxes, capital improvement, debt, work order charges, equipment and penalties incurred.

2. Administrative Fee

\$ 230.00

All liens shall include an administrative fee of \$180.00 dollars to provide reimbursement of expenses incurred by the RFU as follows:

- Personnel Wages (RFU and City Clerk personnel) \$100.00
- Filing Fees paid to the Whiteside County Recorder for Lien Filing ~~\$68.00~~ \$120.00
- Postage and Office Supplies ~~\$12.00~~ \$10.00

B. Lien Procedure

1. Notification to Owner of Record - The RFU will send the owner or owners of record of the real estate as referenced by the taxpayer's identification number which will include the following:
 - a. A copy of each delinquency notice sent to the person who is delinquent in paying the charges or another notice which is sufficient to inform the owner or owners of record that the charges have become delinquent.
 - b. A notice that unpaid charges may create a lien on the real estate under Public Act 87-1197 of the Illinois Compiled Statutes.
2. Notification to City Clerk - The RFU will provide to the City Clerk the total dollar amount of the lien and copies of all notices sent to the owner of record and request that a lien be placed against the real estate serviced. The City Administrator and the Superintendents of Electric, Water and Sewer shall also receive notice via email that the request for lien was delivered to the City Clerk.
3. Notice of Lien to Owner of Record - Upon the filing of the lien, the City Clerk shall send a copy of the notice of the lien to the owner or owners of record of the real estate.
4. Continuing Capital Improvement and Debt Charges - After a lien has been placed against a customer's real estate, and the water and sewer service of a home is still connected to the supply system of the RFU, the capital improvement and debt charges will continue to be incurred monthly. A bill shall be generated each month and be sent to the owner of record. Each 180 day period of delinquent

Behrens Trucking & Excavating, LLC
2608 Prophetstown Rd
Rock Falls, IL 61071
815-716-3598
jeffntiff@comcast.net

ADDRESS

City of RF Water Reclamation
City of Rock Falls Water
Reclamation

Estimate 2025-195

DATE 01/20/2025

DATE	DESCRIPTION	QTY	RATE	AMOUNT
01/20/2025	Estimate to replace manhole at intersection of E 4th St. and Ave. C.	1	0.00	0.00
01/20/2025	Estimate includes the following: -Diverting wastewater away from lift station directly to sewer main. -Traffic Control -Removal of, and coring out around existing manhole. -Disposal fees for spoils -Trucking costs -Backfill material costs -Installation and material costs -Labor -Putting in blacktop patch	1	26,800.00	26,800.00

TOTAL

\$26,800.00

Accepted By

Accepted Date

POSITION DESCRIPTION CITY OF ROCK FALLS

Position: Tourism Assistant

Reports To: Director of Tourism/Event Coordinator

Summary: This position shall be a full or part-time at the discretion of the Director of Tourism with the consent of the Mayor and City Council and will primarily be responsible for assisting the Director of Tourism/Event Coordinator with the planning and handling of events.

Additionally, the position requires a creative, marketing minded individual with clerical and office experience.

ESSENTIAL DUTIES AND REPOSIBILITIES

- Answer and direct phone calls for the Tourism Office
- Provide and disseminate social media content
- Maintain tourism related documents and store and maintain electronic files appropriately
- Communicate effectively with vendors and all event participants; maintain contact lists of vendors, sponsors, etc.
- Prepare, produce, and distribute correspondence memos, letters, faxes, emails, and forms
- Assist in event planning and coordination; Coordinate event entertainment, setup, schedules, volunteers, and collecting forms and submissions
- Assist in creation of marketing materials and campaigns
- File documents and maintain folders for all events, projects, and administrative aspects of Department
- Maintain supplies inventory by checking stock, anticipate supply needs, order supplies as necessary or directed
- Attend meetings, take meeting minutes, and maintain records
- Greet and assist visitors to the office
- Coordinate the repairs, or procurement of office equipment
- Any other duties as may be assigned from time to time

Requirements and Qualifications:

- Knowledge of office systems
- Experience with computers, proficient in MS Office including Publisher, Word, Excel and PowerPoint
- Knowledge of social media
- At least 1 year experience working with public
- Previous administrative assistant and/or event planning experience
- Strong written and oral communication skills
- Time management skills and ability to multi-task and prioritize work
- Strong organization and planning skills
- Available to work nights or weekends during events
- Valid Driver's License

Work Environment:

- This position will require outdoor activities that may require sitting, walking standing for prolonged periods of time. Periodic bending, squatting and the ability to lift up to 30 lbs. may also be required.
- Office setting requires sitting for prolonged periods of time, the use of a computer keyboard and screen
- Must be able to meet the physical requirements of the class and have mobility, vision, hearing and dexterity levels appropriate to the duties to be performed.
- Hand-eye coordination and fine manipulation skills are necessary to operate computers and other office equipment.