

City of Rock Falls Utilities Committee Meeting Minutes

Date: 2/18/2020

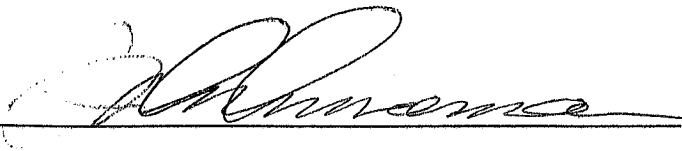
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:41 am

Members		Also Attended	
Alderman Schuneman - Chairman	x	Ted Padilla	x
Alderman Kuhlemier	A	Ed Cox	x
Alderman Wangelin	x	Dick Simon	x
Mayor Wescott	x	Wayne Shafer	x
Shane Brown	A	Diane Hatfield	x
Tom Myers	x	Administrator Blackert	x
Kim Groharing	x	Matt Cole - City Attorney	A
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Review of Minutes from January 27, 2020 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Tom Myers to approve the minutes of the January 27, 2020 meeting. 	Motion carried, minutes approved
Utilities Office: Update	<ul style="list-style-type: none"> Diane Hatfield reported that due to a retirement, the department is permanently down to three clerks. 	No Action
Utilities Office: Changes to Procedures Governing Utility Service	<ul style="list-style-type: none"> Diane Hatfield proposed a change to the application process to require tenants to show their lease agreement. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve and send to full Council with amendment to have a form provided to landlords that do not do leases with their tenants. 	Motion carried, to Council
Water Department: Update	<ul style="list-style-type: none"> Ted Padilla reported all is going well aside from a few major leaks. Switch gear is fixed and running. 	No Action
Wastewater Department: Updates	<ul style="list-style-type: none"> Ed Cox reported plant is running well. The vac truck is in the shop but do have a loaner for use. 'Big Dig' is going well but there is dirt everywhere. New employee starts today. Sink hole on E 8th St appears to be on the customer 	No Action
Electric Department: Department Update	<ul style="list-style-type: none"> Dick Simon reported hydro plant was down a bit but is now back up and running well. Best Cob is in the process of putting service in. 	No Action

Electric Department: Avenue A Substation Update	<ul style="list-style-type: none"> Dick Simon reported Tri-City Electric is pouring cement this week. Transformer is still on schedule. Switch Gear and Generator are still scheduled for the week of March 9th. 	No Action
Fiber/Broadband Department	<ul style="list-style-type: none"> Wayne Shafer reported signs are flat. Work continues on school contracts for next school year. There is no progress with Rise Broadband and will probably need to turn up the heat. 	No action
City Attorney: Civic Plaza	<ul style="list-style-type: none"> Mayor Wescott reported from email from Matt Cole that Civic Plaza is asking for 10 years to complete work. They submitted an estimate of \$244,760 for the repairs. A motion was made by Mayor Wescott and a second by Kim Groharing to offer three years to complete work and the City would record the agreement. 	Motion carried, City Attorney to respond
City Attorney: 2103 Industrial Park Road	<ul style="list-style-type: none"> Mayor Wescott reported from email from Matt Cole that depositions will be done and hope to have a ruling by early summer. 	No Action
City Attorney: Well to City	<ul style="list-style-type: none"> Mayor Wescott reported from email from Matt Cole that 1207 Ave A has default judgment scheduled for March 2nd. Committee asked for the City to get quotes by next meeting to see if it is feasible for City to finance the repair. 2002 13th Ave - Customer is to be served with complaint and await default judgment 211 E 7th St - Next court date is May 4, 2020 	No Action
Benchmarking/ Succession Planning	<ul style="list-style-type: none"> Robbin Blackert reported she has nothing back on benchmarking. Robbin Blackert presented Succession Plan for Electric Department Superintendent. 	No Action
APPA Training	<ul style="list-style-type: none"> Mayor Wescott reported a date of May 13th for training in hopes it will work for everyone 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> The next meeting will be held on March 23rd at 8:15 am 	No action
Executive Session Section	<ul style="list-style-type: none"> Motion was made by Mayor Wescott and a second by Alderman Wangelin to go into Executive Session at 9:00. Mayor Wescott excused himself for remainder of the meeting at 9:30 Executive Session ended at 9:40 A motion was made by Alderman Wangelin and a second by Kim Groharing to keep minutes closed at this time. 	Motions carried
Adjournment	<ul style="list-style-type: none"> With nothing else for the good of the committee, the meeting was adjourned at 9:41 am 	Meeting ends at 9:41 am

A handwritten signature in cursive script, appearing to read "Phonance", written over a horizontal line.

Committee Chairman