

Rock Falls Utility Committee
City Hall
603 West 10th Street
Monday, March 22, 2021
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from February 22, 2021 meeting.

ACTION REQUESTED: Approve minutes from February 22, 2021 Utility Committee meeting.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Proposal for Changes in Billing Cycles

REQUESTED ACTION: Approve changes to General Procedure Manual, information flyers to be distributed and necessary changes to Caselle and forward to Finance Committee in April.

- c. Budget Review

REQUESTED ACTION: Approve FY22 Utility Office budget and forward to Finance Committee.

2. Water Department

- a. Superintendent update
- b. Budget Review

REQUESTED ACTION: Approve FY22 Water Budget and forward to Finance Committee.

3. Wastewater Department

- a. Superintendent update
- b. Update on Rock River Watershed Group
- c. Budget Review

REQUESTED ACTION: Approve FY22 Sewer Budget and forward to Finance Committee.

4. Electric Department

- a. Superintendent Update
- b. AMI – Review proposed purchase of additional equipment and installation for FY22 budget to be ordered now due to “lead time”.

REQUESTED ACTION: Approve ordering of AMI equipment for meter installation to occur and be billed in FY22.

- c. Purchase Power Adjustment – Review proposed PPA for FY22.

REQUESTED ACTION: Approve PPA for FY22 and forward to City Council.

- d. Solar payment – Review solar payment for FY 22

REQUESTED ACTION: Approve Solar payment for FY22 and forward to City Council.

- e. Pignatelli solar approval.

REQUESTED ACTION: Approve installation of solar at Pignatelli office building (Corner of

Route 30 & Route 40).

- f. Rate comparison
- g. Budget Review

REQUESTED ACTION: Approve FY22 Electric Budget and forward to Finance Committee.

5. Fiber/Broadband Department

- a. Superintendent Update
- b. Budget Review

REQUESTED ACTION: Approve FY22 Fiber/Broadband Budget and forward to Finance Committee.

6. City Attorney

- a. Well to City
- b. Other updates

7. Utility Manager

- b. Update on Request for Proposal

POLICY/EDUCATION

G. APPA Training – APPA National Conference June 20-23, 2021 in Orlando Florida

H. Next Meeting Date & Time – April 26, 2021

I. Executive Session Section - Litigation – Section 2(c)(11) – Pending, probable or imminent litigation if needed.

J. Committee Member Items

K. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Usage Comparison

Jan	Approve Capital Budgets
Feb	Legislative Rally
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	Officer elections – Next term begins May 1, 2022
May	
June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.