

Rock Falls Utility Committee
City of Rock Falls Electric Department
Industrial Park Road, Rock Falls
Monday, April 23, 2018
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call

- B. Review of Minutes from March 26, 2018 meeting
ACTION REQUESTED: Approve Minutes from March 26, 2018 meeting

- C. Public Comment/Resident Issues

1. Resident Issues

- a. Paulette Sweitzer – 806 West 5th Street – Sewer Lateral Separation
- b. Michael Hill – 600 East 2nd Street – Billing dispute

POLICY

- D. Policy Creation/Review/Education

1. IMEA Presentation explaining Monthly Billing

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

- E. New Business

1. Utility Office

- a. Superintendent update
- b. Review and discuss write-offs

ACTION REQUESTED: Approve Write-offs as presented for January 2018 – March 2018 and recommend to Finance Committee.

- c. Sec 32-122 Bulk Purchasers of water; rates.

ACTION REQUESTED: Approve amendments to Sec 32-122 Bulk Purchaser of water; rates and recommend to Finance Committee.

2. Water Department

- a. Superintendent update
- b. Project Approvals
 - 1. Ramp & Step Railing at Water Plant - \$11,735.60 quote from Hibbard Builders, Inc. P.O. Box 70, Rock Falls, IL
 - 2. Thomas Street Relocate Watermain - \$6,000.

ACTION REQUESTED: Approve Capital Projects as presented.

- 3. Request to waive bidding on project. West 5th & 12th Avenue Valve Installation - \$30,000

ACTION REQUESTED: Approval to waive bidding process for the West 5th Street & 12th Avenue Valve Installation and recommend to Council.

3. Wastewater Department

- a. Superintendent update
- b. Bid Opening for Thomas Stormwater Improvements on Tuesday, May 1st at 10:00 am @ City Hall

4. Water/Wastewater Extension to Schmitt Addition

- a. Review financing of water & wastewater extension to Schmitt Addition

ACTION REQUESTED: Approve financing of water & wastewater extension to Schmitt Addition through tax exempt general obligation alternate revenue source bonds not to exceed 1.2M for water & 1.2M for wastewater.

5. Electric Department

- a. Superintendent Update
- b. Avenue A Substation Review
- c. Hydro Plant maintenance shutdown

6. Fiber/Broadband Department

- a. Superintendent Report & Updates
- b. Fiber OSP Engineering Agreement

ACTION REQUESTED: Approve Engineering Agreement with Tachyon Fiber Design, LLC, 4645 Boardwalk Dr, Evansville, IN in the amount of \$125,600 and recommend to Council.

- c. Fiber Records Management system agreement

ACTION REQUESTED: Approve Fiber Records Management system agreement with Tachyon Fiber Design, LLC in the amount of \$27,720 NRC and \$450 MRC and recommend to Council.

- d. Policy regarding wireless carrier interconnect requests (iFiber request)

ACTION REQUESTED: Approve policy to refer all wireless carrier interconnect requests (i.e. Verizon Wireless, AT&T) within the City’s operating area to Syndeo Networks.

7. Other Updates

- a. Baker Tilly – Benchmarking & Performance Metrics. Please review the handout, Baker Tilley will speak to Committee during May meeting.

Jan	Review Preliminary O & M Budgets & Rates
Feb	Finalize and Approve Budgets – Begin Rate Studies as needed
Mar	Approve Purchase Power Adjustment
Apr	Education - IMEA
May	
June	Policy Review
Aug	Education – EPA regulations & compliance
Sept	Education
Oct	
Nov	Review Capital Projects for upcoming fiscal year & finalize
Dec	Approve Capital Budgets

F. Next Meeting Date & Time

G. Committee Member Items

H. Executive Session

I. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

Budget vs. Actual Summary

Fiscal Year to Date Billed Utility Totals

Department Head Monthly Reports

Reliability & Hydro generation report

Accounts Receivable Report

Collection Report

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.