

Rock Falls Utility Committee  
City Hall  
603 West 10<sup>th</sup> Street  
Monday, April 26, 2021  
8:15 A.M.  
**AGENDA**

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from March 22, 2021 meeting.

***ACTION REQUESTED:*** Approve minutes from March 22, 2021 Utility Committee meeting.

**MANAGEMENT/STRATEGY/CAPITAL PROJECTS**

D. New Business

**1. Utility Office**

- a. Superintendent Update
- b. Review write offs for January – March 2021

***REQUESTED ACTION:*** Approve write offs for January thru March 2021 and forward to Finance Committee for approval.

**2. Water Department**

- a. Superintendent update
- b. Review Infrastructure Project Request Form for Dorner Main Valve to be let for formal bid.

***REQUESTED ACTION:*** Approve Bid Letting for Dorner Main Valve

- c. Review Infrastructure Project Request Forms for Motor Control Center for Booster Pumps and Water Tower Improvements to both water towers for both projects. Bid specs and letting will be conducted by Willett Hofmann.

***REQUESTED ACTION:*** Approve both projects for bid spec preparation and letting by Willett Hofmann.

**3. Wastewater Department**

- a. Superintendent update
- b. Update on Rock River Watershed Group

**4. Electric Department**

- a. Superintendent Update
- b. Review Hydro concrete bids submitted.

***REQUESTED ACTION:*** Approve award of bid to M.J. Electric, LLC of Greenville, WI 54942 in the amount of \$119,800 and forward to City Council for approval.

- c. Review Excavator bids submitted.

***REQUESTED ACTION:*** Approve award of bid Excavator to Bobcat of Dixon, 610 River Lane Dixon, IL 61021 in the amount of \$35,760. and forward to City Council for approval.

- d. Review Skid steer bids submitted.

***REQUESTED ACTION:*** Approve award of skid steer to Bobcat of Dixon, 610 River Lane Dixon, IL 61021 in the amount of \$38,014. and forward to City Council for approval.

- e. Rate comparison

**5. Fiber/Broadband Department**

a. Superintendent Update

**6. City Attorney**

- a. Well to City
- b. Other updates

**7. Utility Manager**

- a. Review Intergovernmental Agreement with the Illinois Department of Transportation for Traffic Control Devices.

**REQUESTED ACTION:** Approve Intergovernmental Agreement with the Illinois Department of Transportation for Traffic Control Devices and forward to City Council for approval.

- b. Review proposed changes to the City of Rock Falls Electrical Service Requirements.

**REQUESTED ACTION:** Approve proposed changes to the Electrical Service requirements and forward to OLPS Committee in form of an ordinance.

- c. Explanation of Ordinance holding electric rates at FY21 rate.
- d. Discussion of terms of members and officer election in May.

**POLICY/EDUCATION**

G. APPA Training – APPA National Conference June 20-23, 2021 in Orlando Florida

H. Next Meeting Date & Time – April 26, 2021

I. Executive Session Section - Litigation – Section 2(c)(11) – Pending, probable or imminent litigation if needed.

J. Committee Member Items

K. Adjournment

**INFORMATION ITEMS**

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Usage Comparison

Jan	Approve Capital Budgets
Feb	Legislative Rally
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	
May	Officer elections – Next term begins May 1, 2022
June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.