

Rock Falls Utility Committee
City Hall – City Council Chambers
603 West 10th Street
Monday, April 25, 2022
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from March 28, 2022 meeting.

ACTION REQUESTED: Approve minutes from March 28, 2022 Utility Committee meeting.

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Review write-off from January 2022 thru March 2022

ACTION REQUESTED: Recommend approving write-off from January 2022 thru March 2022 and forward to Finance Committee.

- c. Review amendment to the *General Procedures Governing Utility Service* manual which changes the Filing Fees from \$40 to \$58 and Postage amounts from \$10 to \$12

ACTION REQUESTED: Recommend approving change to *General Procedures Governing Utility Service* manual as presented and forward to Finance Committee.

- d. Review schedule of rates for Section 32-122 *Bulk Rate Purchases of Water* for years beginning May 4, 2022 through April 30, 2026.

ACTION REQUESTED: Recommend approving schedule of rates for Section 32-122 Bulk Rate Purchases of Water for years beginning May 4, 2022 through April 30, 2026 and forward to Finance Committee.

- e. Review issue with 1100 W 5th Street

2. Water Department

- a. Superintendent update
- b. Review quote from Ferguson Waterworks for the purchase of 120 meters.

ACTION REQUESTED: Recommend purchase of 120 meters from Ferguson Waterworks, 1720 State Street, Dekalb, IL in the amount of \$17,642.40. and forward to City Council for approval.

- c. Review quote from Layne for Well No. 7 pump removal, video survey and inspection.

ACTION REQUESTED: Recommend approving quote from Layne, 721 W. Illinois Avenue, Aurora, IL for Well No. 7 pump removal, video survey and inspection in the amount of \$18,380.50 and forward to City Council for approval.

3. Wastewater Department

- a. Superintendent update

4. Electric Department

- a. Superintendent Update
- b. AMI Update

- c. Review Recommendation by Stanley Consultants, Inc. of Hydro Maintenance bids received.

ACTION REQUESTED: Recommend approval of hydro bid and forward to City Council for approval.

- d. Review quote from Survalent for SCADA support plan.

ACTION REQUESTED: Recommend approving 1 year Silver SCADA Support Plan with Survalent Technology, Inc. 1967 Wehrle Drive, Suite 1, PMB 122, Buffalo, NY in the amount not to exceed \$12,597 and forward to City Council for approval.

5. City Attorney

- a. City Attorney Updates

6. Utility Manager

- a. Review Agreement # 3093 between The City of Rock Falls and Illinois Department of Natural Resources for power lines located at Linville Crossing.

ACTION REQUESTED: Recommend approving License Agreement #3093 between the City of Rock Falls and Illinois Department of Natural Resources for a five-year term in the amount of \$1,100. (\$220 per year) and forward to City Council for approval.

- b. Review of terms

Tom Myers: 5- year term expiring April 30, 2027 – Has served 1 year of 2 year Chairman term

Shane Brown: 5-year term expiring April 30, 2026

Kim Groharing: 5-year term expiring April 30, 2025

Brian Snow: Has served 1 year of 2-year Vice Chairman term

- c. Review Rock Falls Utilities Committee Policy amendments to Sections C-1, C-2 and F-1.

ACTION REQUESTED: Recommend approving amendments to Section C-1, C-2 and F-1 of the Rock Falls Utilities Committee Policy as presented and forward to City Council for approval.

POLICY/EDUCATION

E. Next Meeting Date & Time – May 23. 2022

F. Committee Member Items

G. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

Rate Comparisons

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Jan	Approve Capital Budgets
Feb	Legislative Rally – Approve budgets
Mar	Approve Purchase Power Adjustment
Apr	

May	Officer elections – Next term begins May 1, 2022 – No elections need in 2022
June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Draft Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.