



City of Rock Falls Utilities Committee Meeting Minutes

Date: 5/18/2020 Time Meeting Started: 8:15 am Time Meeting Ended: 10:40 am

Members		Also Attended	
Alderman Schuneman - Chairman	x	Ted Padilla	x
Alderman Kuhlemier	A	Ed Cox	x
Alderman Wangelin	x	Dick Simon	x
Mayor Wescott	x	Wayne Shafer	x
Shane Brown	A	Diane Hatfield	x
Tom Myers	x	Administrator Blackert	x
Kim Groharing	x	Matt Cole - City Attorney	x
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Public Comment	<ul style="list-style-type: none"> Dakota Hagerman from Carry On Range presented a proposal to installed a drain field which was approved by the County. Due to all options for connection being exhausted with only a \$30,000 option available causing a financial hardship upon the business, a motion was made by Jim Schuneman and second by Tom Myers for a waiver of the requirement to hook up to City sewer until such time as system failure or sale or property. Motion carried and forwarded to City Council. 	Motion carried, To Council
Nomination and Selection of Vice Chair	<ul style="list-style-type: none"> A motion was made by Mayor Wescott and second by Alderman Wangelin for the approval of the nomination and selection of Tom Myers as Vice Chair for the term of May 1, 2020 through April 30, 2022 	Motion carried
Review of Minutes from March 23, 2020 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Tom Myers to approve the minutes of the March 23, 2020 meeting. Committee wanted to note the email vote on change order #1 for Ave A Substation passed by Council on May 5, 2020. 	Motion carried, minutes approved
Utilities Office: Update	<ul style="list-style-type: none"> Diane Hatfield reported that department is back to working full staff each day. 	No Action
Utilities Office: Disconnection of Service Timeframe	<ul style="list-style-type: none"> Diane Hatfield reported that there are 133 residents currently up for disconnection and that 73 of these are two months delinquent. At this time, nothing will be altered with payment plan policy when the tentative June 1st disconnection date arrives. 	No Action
Water Department: Update	<ul style="list-style-type: none"> Ted Padilla reported that the City is currently in compliance with the EPA when lead service goosenecks are found and repaired. 	No Action

Water Department: Water Tower Agreement with Rotary Airlock LLC	<ul style="list-style-type: none"> • Ted Padilla requested approval of renewal of Water Tower Space License Agreement with Rotary Airlock LLC. A motion was made by Kim Groharing and second by Alderman Wangelin to approve and forward to Council for approval. 	Motion carried, To Council
Wastewater Department: Updates	<ul style="list-style-type: none"> • Ed Cox reported that the last of punch list items are being addressed with Insituform and hope to close out with them in a couple of months. • RedZone were unable to get through approximately 80,000 feet of lines. Ed plans to clean out lines this year and have RedZone finish next year. A new agreement will be drawn up and no additional charges will be incurred. • Last remaining replacement Spann parts are due to arrive this week. • Crews are all back and working hours will go to 6:00 to 2:30 starting Monday. • Plant is running well in spite of the recent rains. 	No Action
Electric Department: Department Update	<ul style="list-style-type: none"> • Dick Simon reported Hydro is down a bit. 	No Action
Electric Department: Avenue A Substation Update	<ul style="list-style-type: none"> • Dick Simon reported work is going well and there is a downward swing on the work. The last of the concrete has been poured. Setting of the fuel tanks will be today. • Transformer delay-following conversation with the bond company, shipping has been scheduled for week of July 4th. • Switch gear update-work is just about done with some additional equipment. • Generator update-Both generators are running and paralleled. 	No Action
Electric Department: Tri-City Electric Change Order #2	<ul style="list-style-type: none"> • Dick Simon requested approval of Change Order #2 in the amount of \$50,906.94. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve and forward to Council for approval. 	Motion carried, To Council
Electric Department: Hydro Maintenance Outage	<ul style="list-style-type: none"> • Dick Simon reported the work is scheduled to start June 1st. Dick requested approval of repair estimate of Generator I in the amount of \$11,133 and repair estimate of Generator II in the amount of \$41,287 both from Inman Electric Motors. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve and forward to Council for approval. 	Motion carried, To Council
Fiber/Broadband Department: Update	<ul style="list-style-type: none"> • Wayne Shafer reported school contracts have been renewed along with obtaining the high school this year. 	No action
Fiber/Broadband Department: Discussion of Partnerships	<ul style="list-style-type: none"> • Wayne Shafer requested approval of Letter of Interest with Surf Broadband Solutions. A motion was made by Tom Myers and a second by Alderman Wangelin to approve and forward to Council. 	Motion carried, To Council

City Attorney: Civic Plaza	<ul style="list-style-type: none"> Matt Cole reported he has sent final demand with no response. A motion was made by Tom Myers and second by Alderman Wangelin to have the complaint filed and served. Mr. Cole said that most likely nothing will be done until August due to Covid. 	Motion carried
City Attorney: 2103 Industrial Park Road	<ul style="list-style-type: none"> Matt Cole reported that depositions are re-scheduled for May 20, 2020 via Zoom and that most likely nothing can be done until August due to Covid. 	No Action
City Attorney: Well to City	<ul style="list-style-type: none"> Matt Cole reported we have default judgments on all but until it can go in front of a judge nothing will happen. 	No Action
Benchmarking/ Succession Planning	<ul style="list-style-type: none"> No benchmarking this month No succession planning for this month 	No Action
Utility Manager	<ul style="list-style-type: none"> Robbin Blackert requested permission to send response letter from public comment at May 5, 2020 Council meeting. Ms. Blackert reported on the significant lost revenue from businesses due to Covid. 	Approved
Next Meeting Date & Time	<ul style="list-style-type: none"> The next meeting will be held on June 22, 2020 at 8:15 am 	No Action
Adjournment	<ul style="list-style-type: none"> With nothing else for the good of the committee, the meeting was adjourned at 10:40 am 	Meeting ends at 10:40 am

_____ Committee Chairman