

City of Rock Falls

Utilities Committee Meeting Minutes

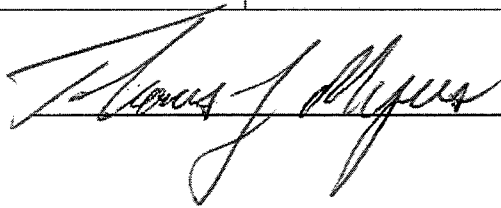
Date: 5/24/2021 Time Meeting Started: 8:15 am Time Meeting Ended: 10:20 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Ed Cox	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Wayne Shafer	X
Mayor Kleckler	A	Diane Hatfield	X
Shane Brown	X	Administrator Blackert	X
Kim Groharing	X	Matt Cole - City Attorney	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
ELECTION OF OFFICERS	<ul style="list-style-type: none"> A motion was made by Shane Brown and a second by Alderman Snow for the nomination and election of Utility Committee Chairman Tom Myers A motion was made by Alderman Snow and a second by Alderman Dowd for the nomination and election of Utility Committee Vice Chairman Alderman Snow 	Motions carried unanimously
Review of Minutes from April 26, 2021 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Shane Brown to approve the minutes of the April 26, 2021 meeting. 	Motion carried, minutes approved
Utilities Office: Superintendent Update	<ul style="list-style-type: none"> Diane Hatfield reported that the State of Illinois accounts are virtually caught up now. At one time these accounts were over a year behind in payment. Starting on June 1st, for a second disconnection within three years a security deposit will be enforced. This was not being enforced during the pandemic. 	No Action
Utilities Office: Procedures Manual Governing Utility Service	<ul style="list-style-type: none"> Diane Hatfield requested approval of change to new cycle 2 billing date to final day of the month from the first day of the following month. A motion was made by Alderman Snow and a second by Kim Groharing to approve change to Procedures Manual Governing Utility Service and forward to City Council for approval. 	Motion carried, to City Council
Water Department: Superintendent Update	<ul style="list-style-type: none"> Ted Padilla reported work on Ave C is complete. A flow test has been scheduled for the Walmart area in the middle of June. Work to move hydrant at E 2nd St & 1st Ave will begin middle of June Department continues to be busy with locates for SurfAir 	No Action

Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> Ed Cox reported work to replace bearing at plant is scheduled for middle of June Work on Route 40 to replace manhole will start this week Discovery of a combined sewer line between 607 & 609 W 9th St-this may become an issue Purchased backhoe is in transit Expecting higher maintenance due to the age of the sewer plant. 	No Action
Wastewater Department: Rock River Watershed Group	<ul style="list-style-type: none"> Ed Cox reported the Rock River Watershed Group is in the data collection stage. 	No Action
Wastewater Department: Vactor	<ul style="list-style-type: none"> Ed Cox requested permission to get cost of new Vactor truck. An option might be that the old Vactor truck be transferred to Water Department. A motion was made by Alderman Snow and a second by Alderman Wangelin. 	Motion carried
Electric Department: Superintendent Update	<ul style="list-style-type: none"> Dick Simon reported a few outages this month due to squirrels and tree limbs. 	No Action
Electric Department: Hydro Maintenance Update	<ul style="list-style-type: none"> Dick Simon reported hydro is running well. Concrete for transformer pad should be done by end of the week. Maintenance and unit 2 is going a little slower than expected. 	No Action
Electric Department: SCADA Contract with Survalent Technology Inc	<ul style="list-style-type: none"> Dick Simon requested approval of support contract with Survalent Technology Inc. A motion was made by Alderman Snow and a second by Shane Brown to approval 1 year SCADA support contract with Survalent Technology Inc in the amount of \$18,501 and forward to City Council for approval. 	Motion carried unanimously, to City Council
Electric Department: Extended Coverage Quote from Caterpillar	<ul style="list-style-type: none"> Dick Simon requested approval of quote from Caterpillar. A motion was made by Alderman Snow and a second by Kim Groharing to approve 5 year Extended Coverage quote from Caterpillar in the amount of \$37,040 for Gen Sets and forward to City Council for approval. 	Motion carried unanimously, to City Council
Fiber/Broadband: Update	<ul style="list-style-type: none"> Wayne Shafer reported the build out continues. A new contractor has been secured to help with work. Both crews have 1400 roof tops each and it is hoped to be done by the middle of September. 	No Action
City Attorney: Updates	<ul style="list-style-type: none"> Well to City Connections--Matt Cole reported two of the connections have until June 7th to comply. At that time the City can do the work and charge the customer. Rock Falls Apartments--there is an Appellate Court hearing this Friday. Industrial Rd--Hearing set for July 26th. 	No Action
Utility Manager: Resignation of Ed Cox as Wastewater Superintendent	<ul style="list-style-type: none"> Robbin Blackert requested the acceptance of the resignation of Ed Cox. A motion was made by Kim Groharing and Alderman Snow to accept the resignation of Ed Cox as Wastewater Superintendent. 	Motion carried, to City Council

Utility Manager: Wastewater Superintendent Job Description	<ul style="list-style-type: none"> Robbin Blackert requested the acceptance of the revised Wastewater Superintendent job description. A motion was made by Alderman Snow and a second by Alderman Wangelin to accept the revised Wastewater Superintendent job description and revised succession plan and forward to Personnel Committee. 	Motion carried, to OLPS Committee
Utility Manager: Electric Department Budget	<ul style="list-style-type: none"> Robbin Blackert requested approval of revised Electric Department budget due to no rate increase. A motion was made by Alderman Snow and a second by Kim Groharing to approve the revised Electric Department budget and forward to Finance Committee. 	Motion carried unanimously, to Finance Committee
Utility Manager: Discussion of Utilities Committee Meetings	<ul style="list-style-type: none"> The Committee decided no change to meeting date or time was necessary. 	No Action
Utility Manager: Legislation Update	<ul style="list-style-type: none"> Robbin Blackert and Dick Simon gave an overview of proposed changes to legislation that would affect the City. 	No Action
Utility Manager: Electric Utility Basics 4 th Edition books	<ul style="list-style-type: none"> Robbin Blackert will get copies of the Electric Utility Basics 4th Edition books for Utilities Committee members. 	No Action
Utility Manager: Code Red	<ul style="list-style-type: none"> Robbin Blackert reported the City will be getting Code Red notification system. 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> The next meeting will be held on June 28, 2021 at 8:15 am in Council Chambers 	No Action
Adjournment	<ul style="list-style-type: none"> With nothing else for the good of the committee, the meeting was adjourned at 10:20 am 	Meeting ends at 10:20 am



Committee Chairman