

Rock Falls Utility Committee
Council Chambers
603 West 10th Street
Monday, June 22, 2020
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. B. Public Comment – Marshall Doane
- C. Review of Minutes from May 18, 2020 meeting.
ACTION REQUESTED: Approve Minutes from May 18, 2020 meeting

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Discussion regarding disconnection of service timeframe.
- c. Write-offs for January 2020 thru March 2020

ACTION REQUESTED: Approve write-offs for January 2020 thru March 2020 and forward to Finance Committee for approval.

2. Water Department

- a. Superintendent update
- b. Lead Service Line Legislation Update
- c. Review purchase of meters from Ferguson and Sole Source Justification.

ACTION REQUESTED: Approve purchase of meters from Ferguson in the amount of \$16,500 and Sole Source Justification of same and forward to City Council.

3. Wastewater Department

- a. Superintendent update
- b. Request by Chairman Schuneman to reconsider Carry On Range request for waiver.

ACTION REQUESTED: Approve reconsideration of request for waiver and forward to Council.

4. Electric Department

- a. Superintendent Update
- b. Avenue A Project Update
- c. Hydro Plant Maintenance Outage Update
 - 1. Generator 1 & 2
- d. AMI Update
- e. Whiteside County Health Dept request for Mills Auto Body building.

ACTION REQUESTED: Approve Health Dept request to maintain service “as is” until demolition.

5. Fiber/Broadband Department

- a. Superintendent updates
 - 1, Rise Broadband

- 2. Dixon fiber
- 3. Schools

6. City Attorney

- a. Civic Plaza
- b. Update 2103 Industrial Park Road
- c. Well to City

7. Benchmarking/Succession Planning/Other

- a. Benchng – Complete will set up time for Baker Tilly attend and review
- b. No succession planning this month

8. Utility Manager

- a. Review storm sewer lease at Nims Park with Illinois DNR.

ACTION REQUESTED: Approve lease agreement with DNR for 5-year term and payment of \$550 for full term and forward to City Council.

- b. Update on negotiations with Surf Air

POLICY/EDUCATION

- G. APPA Training Update – On hold
- H. Next Meeting Date & Time – July 27, 2020
- I. Executive Session Section
- J. Committee Member Items
- K. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

- Fiscal Year to Date Billed Utility Totals
- Accounts Receivable Report
- Collection Report

Jan	Approve Capital Budgets
Feb	
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	Officer elections
May	
June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Capital Budgets

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