

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 6/24/2024

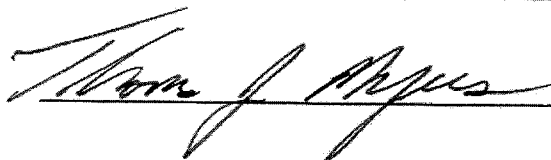
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:55 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Matt Trotter	X
Alderman Wangelin	A	Larry Hanrahan	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	X	Matt Cole - City Attorney	A
Kim Groharing	X		

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	With a quorum present, the meeting was called to order at 8:15 am	Meeting begin at 8:15 am
Review of Minutes from May 20, 2024 meeting	A motion was made by Kim Groharing and a second by Shane Brown to approve the minutes of the May 20, 2024 meeting.	Motion carried, minutes approved
New Business: Review of Sewer & Water Rate Study	Matt Hansen reviewed the Sewer & Water Rate Study including an alternative rate structure for storm sewer. A motion was made by Alderman Snow and a second by Alderman Dowd to continue the current rate structure. Final numbers for proposed rate increases will be presented at next month's meeting.	Motion carried
Utility Office: Superintendent Update	Diane Shepherd reported new billing clerk has started and training is going well so far.	No Action
Water Department: Superintendent Update	Ted Padilla reported on Nicor work on Ave A, chlorine issue and new meter collection system.	No Action
Wastewater Department: Superintendent Update	Matt Trotter reported lots of work for cleaning and repairing manholes continues.	No Action
Electric Department: Superintendent Update	- Larry Hanrahan reported hydro plant issues have been figured out. - Both apprentices have been hired and one started today. - Meter point on Prophetstown Road blow up.	No Action
Electric Department: Engineering & Design Proposal	Larry Hanrahan reviewed BHMG engineering & design proposal for 34.5 Tie Line. A motion was made by Alderman Snow and a second by Kim Groharing to approve BHMG proposal for \$267,000 and forward to council for approval.	Motions carried, to City Council

Electric Department: Review Section 32-429 Power Factor Correction	Larry Hanrahan reviewed Section 32-429 Power Factor Correction. A motion was made by Shane Brown and a second by Alderman Snow to approve amendment of language to 95 percent to match Section 32-424 and forward to council for approval.	Motion carried, to City Council
Utility Manager: Updates	Robbin Blackert reported on AIMS court from last week.	No Action
Utility Manager: License Agreement with IDNR on 12" water main under Hennepin Feeder Canal	Robbin Blackert reviewed License Agreement renewal with IDNR. A motion was made by Shane Brown and a second by Alderman Snow to approve License Agreement renewal with the IDNR for maintenance and operation of a 12" watermain under the Hennepin Feeder Canal for a term of 10 years at a cost of \$110.00 per year (total of \$1,100.00) and send to City Council for approval.	Motion carried, to City Council
Utility Manager: License Agreement with IDNR on 8: sanitary sewer cast iron force under Hennepin Feeder Canal	Robbin Blackert reviewed License Agreement renewal with IDNR. A motion was made by Alderman Snow and a second by Shane Brown to approve License Agreement renewal with the IDNR maintenance and operation of a sanitary sewer 8" cast iron force main under the Hennepin Feeder Canal for a term of 10 years at a cost of \$242.00 per year (total of \$2,420.00) and send to City Council for approval	Motion carried, to City Council
Utility Manager: After Hours Dispatch	Robbin Blackert reported a proposal for utility after hours dispatch will be presented at next month's meeting.	No Action
Utility Manager: Ability to approve Electric Department expenses up to \$25K	Robbin Blackert requested approval for Larry Hanrahan as Superintendent ability to approve Electric Department expenses up to \$25K. A motion was made by Alderman Snow and a second by Alderman Dowd to approve the ability of the Superintendent of Electric Department (rather than individual) to approve Electric Department expenses up to \$25K.	Motion carried
Next Meeting Date & Time	The next meeting will be held on July 22, 2024 at 8:15 am in Council Chambers.	No Action
Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 9:55 am	Meeting ends at 9:55 am



Committee Chairman