



City of Rock Falls Utilities Committee Meeting Minutes

Date: 06-25-2018

Time Meeting Started: 8:15am

Time Meeting Ended: 9:55am

Members		Also Attended	
Alderman Schuneman – Chairman	p	Ted Padilla	p
Alderman Kuhlemier	p	Ed Cox	p
Alderman Logan	P	Dick Simon	p
Mayor Wescott		Wayne Shafer	p
Shane Brown	p	Diane Hatfield	
Tom Myers		Eric Arduini	P
Kim Groharing	p	Adm. Blackert	P

Topic	Discussion	Plan of Action
CALL TO ORDER A. Roll Call	With a quorum present the meeting was called to order	Meeting begins at 8:15am
B. Review of Minutes from May 21, 2018 meeting	A motion to approve the minutes was made by Alderman Logan, and second by Kim Groharing.	Minutes approved
C. Public Comment/Resident Issues 2103 Industrial Park Road – Attachment to City sewer required	No public was present at the meeting	No action
D. Fiber/Broadband Department a. Superintendent Report & Updates	Director Wayne Shaffer explained to the committee about some issues that they are working through with redundancy, and a leaking A/C Unit in the data center. After much discussion about the breakdown for the cost of replacement for the Electric Department, and Fibernet, a motion was made by Alderman Kuhlemier, and second by Alderman Logan to move forward with replacement of the overhead unit with a new A/ C Unit as an emergency expense.	Motion carried To Council for approval when quotes are received.
b. Review of interconnect to iFiber at a vault in Sterling to be used for CoRF's 2nd internet uplink. Description: Syndeo is an agent for AT&T and Cogent. Syndeo is using iFiber to reach AT&T in Sterling.	A motion was made by Alderman Kuhlemier, and second by Kim Groharing for the approval of interconnect to iFiber at a vault in Sterling to be used for CoRF's 2nd internet uplink.	Motion carried
	Mr. Shaffer reported that more Fibernet marketing will begin soon.	No action
E. Policy Creation/Review/Education a. Review & Discuss Policies - Please bring committee books with Policies for annual review.	This issue was tabled until the next meeting.	Tabled
b. Approval of initial terms of citizen members:	A motion was made by Alderman Logan, and second by Alderman Kuhlemier for the terms of the appointed member to expire: Kim Groharing April 30 th , 2020 Shane Brown April 30 th , 2021 Tom Myers April 30 th , 2022	Motion carried

c. Discussion of term ending dates for Chair & Vice Chair.	A motion was made by Kim Groharing, and second by Shane Brown for the Chair position to expire on April 30 th 2019, and the Vice-Chair to expire on April 30 th 2020.	Motion carried
d. Election of Vice Chair for a two year term (needs to be a citizen member),	Kim Groharing made a motion, and second by Alderman Kuhlemier to nominate Shane Brown for the position of Vice-Chair with the term expiring on April 30 th , 2020.	Motion carried
2. Water Department a. Superintendent update	Superintendent Ted Padilla reported that they are finishing up the work at Industrial Overlay, and City Hall. The aeration blower work will begin in July. The committee was offered a tour of the Water Department after the meeting.	No action
F. New Business 3. Wastewater Department a. Superintendent update	Superintendent Ed Cox reported that Sjordstrom had taken the screw lift apart, and Spaans is coming tomorrow. The current bearing ran for only 2 weeks. After much discussion a motion was made by Alderman Kuhlemier, and second by Kim Groharing to investigate the possibility of the bearing being produced elsewhere.	Motion carried
	The replacement filter cloths are on site and crews will begin changing them out. The job is not difficult, but very time consuming.	No action
	The safety issue of the effluent gate switch has been installed.	No action
	The FedEx building on Industrial Park Road is on septic even after the sale to a new owner. A letter was sent to the owner in March. Per Ordinance this building needs to be hooked up to City sewer and water. The owner has until June 30 th to comply. Municipal Code Section 32-189 will need to be reviewed by the Ordinance Committee for possible fines associated with non-compliance of the code.	Referred to Ordinance Committee
	The issue with the Sweitzer's sewer lateral, and an agreement with their neighbor is being worked on by Attorney John Miller currently.	No action
Review & discuss Altorfer generator maintenance 6 year contract	A proposal for maintenance for the Sewer Department generators was reviewed by the Committee. After much discussion a motion was made by Kim Groharing, and second by Alderman Kuhlemier to have Adm. Blackert ask for a reduction in the increased expense of this contract with Altorfer.	Motion carried, Tabled
4. Electric Department a. Hydro update	Director Simon reported that the seals on the wicker gates had bent stems. They were replaced, and converted from metric to standard, but still not working properly. There is a lot of iron buildup on them, and a tool will be made to get them moving.	No action
	The weather and high water took out the buoys on Friday.	No action
b. Review & discuss lighting upgrade at Electric Dept. and Generator Building	The committee discussed lighting upgrades using funds from the IMEA Energy Efficiency Fund. There are numerous projects at the Electric Department, generating station, and retro fitting of street light heads. This year is a use it or lose it for the IMEA money. After much discussion about the IMEA funding, a motion was made by Shane Brown, and second by Kim Groharing to put out for bids for the upgrades.	Motion carried
c. Review & discuss bids submitted for boring 4 locations.	A motion was made by Alderman Logan, and second by Shane Brown for the boring jobs for underground electric lines by Pirtano Construction Co, Inc 1766 Armitage Ct. Addison IL 60101 in the amount of \$74,070.00. These area have tree problems currently.	Motion Carried To Council
d. Review & discuss bid #1 submitted 2019 International 4300 Digger Derrick.	The committee reviewed the bids from Altec and Drake-Scruggs. Though the Altec bid is \$2000 higher, the additional included items on the Altec units make it a better value for the City. A motion was made by Alderman Logan, and second by Kim Groharing for the purchase of a 2019 International 4300 Digger Derrick to Altec 2106 S. Riverside Road, St. Joseph, Missouri 64507 in the amount of \$251,231.00	Motion Carried To Council
e. Review & discuss bid #2 submitted 2018 International 4300 Digger Derrick.	A motion was made by Alderman Logan, and second by Kim Groharing for the purchase of a 2018 International 4300 Digger Derrick to Altec 2106 S. Riverside Road, St. Joseph, Missouri 64507 in the amount of \$240,694.00.	Motion Carried To Council
f. Review & discuss application by St. Andrews School requesting energy efficiency funding for	St. Andrews had applied for an IMEA Energy Efficiency Grant in the amount of \$6139.98 for outdoor lighting. The former Electric Committee had set a maximum grant award at \$2000. The Utilities Committee has not set a limit for the grant amount. A motion was made by Alderman Logan, and second by Shane Brown to	Motion Carried To Council

interior/exterior/exit LED lighting project	award a \$5000.00 grant to St. Andrews. The Committee will be setting a policy for future grant applicants.	
G.Next Meeting Date & Time	The next meeting will be held on July 23 rd 8:15am at the Electric Department.	Next meeting 07-23-2018 8:15am
H.Committee Member Items	Alderman Schuneman and Shane Brown spoke about the IMEA conference in Springfield. Drone footage from Rock Falls was shown by ComEd for powerline inspections.	No action
	The APPA Conference illustrated the issues of wages and larger companies taking over municipal utilities. There was discussion of battery electricity storage, and cyber security for municipal agencies that provide 15% of the nation's power.	No action
	Adm. Blackert spoke about our fiber project compared to others in the country. The City needs to tout ourselves for achievements in the departments it can affect our bond ratings.	No action
I..Adjournment	With nothing else for the good of the committee the meeting was adjourned at 9:55am	Meeting ends at 9:55am


 _____ Committee Chairman