

City of Rock Falls Utilities Committee Meeting Minutes

Date: 6/27/2022

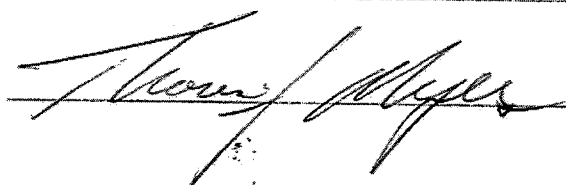
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:35 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	X	Matt Cole - City Attorney	X
Kim Groharing	X	Larry Hanrahan	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	With a quorum present, the meeting was called to order at 8:15 am	Meeting begin at 8:15 am
Public Comment	Randy Conklin (landlord) and Lacey Burtlow (tenant) at 605 15th Ave requested additional help with large water/sewer bill due to faulty toilet.	No Action
Review of Minutes from May 23, 2022 meeting	A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the minutes of the May 23, 2022 meeting.	Motion carried, minutes approved
Utility Office: Superintendent Update	Diane Shepherd reviewed request at 605 15th Ave. A motion was made by Alderman Wangelin and a second by Alderman Dowd to grant a water credit in the amount of 22 units (\$110).	Motion carried
Water Department: Superintendent Update	- Ted Padilla reported the department now has four employees with an additional one being sought. Testing for Class B & C licenses scheduled for this month. - Department is waiting on materials to start capital improvement projects; hope to start in July. - Work is starting on the ground water education program. - There has been a few problems with Well 7 and work is being done to address this. - Concerning a large watermain break last month, work will be done to change the flow to eliminate future problems.	No Action
Wastewater Department: Superintendent Update	- Matt Trotter reported Shea Smith passed his Class 3 operators license. Testing and training continues within the department. - Vector Spoils Dump agreement has been delivered to the Mayor for signature. - Operator 10 Wastewater Program is being installed today.	No Action
Wastewater Department: Bids for New Truck	Matt Trotter reviewed bid for 2022 Ram 2500 Tradesman. A motion was made by Alderman Snow and a second by Shane Brown to approve to purchase 2022 Ram 2500 Tradesman (with plow package) from Kunes Country Auto Group, 3200 E Lincolnway, Sterling, IL in the amount of \$56,304.24 and	Motion carried, to City Council

	forward to City Council.	
Electric Department: Superintendent Update	- Dick Simon reported on Utility of the Year Award from IMEA as well as National Award presented in Nashville to the City. He thanked everyone on the committee as well as employees for all the good work in order for us to receive these awards. - The City is experiencing a high number of squirrel issues. - A backup transformer has been put into use and the City is having issues of locating another one. A few options are being explored.	No Action
Electric Department: AMI Update	Dick Simon reported the City received collectors and are being programmed. The department will start installing AMI meters very soon.	No Action
Electric Department: Breaker Panel at Riverfront	Dick Simon reviewed issues with the temporary breaker panel at the Riverfront. Work will be done to install panel in an outside vault until the bathrooms are completed.	No Action
City Attorney: Update	- Matt Cole reported work continues on the hydro maintenance contract and hope to be done soon. - Depositions for Rock Falls Apartments are being scheduled soon. - Reply is due this week from AIMS is due this week and appeal decision is hopefully coming by this fall.	No Action
Utility Manager: Review Year End (FY22) Figures for Utilities	Robbin Blackert reviewed all year end figures and answered questions.	No Action
Utility Manager: New Minimum Fund Balances	Robbin Blackert reviewed the new minimum fund balances that had been approved earlier	No Action
Utility Manager: Proposed Hydro Designated Fund Balance	Robbin Blackert reviewed the proposed hydro designated fund balance	No Action
Next Meeting Date & Time	The next meeting will be held on July 25, 2022 at 8:15 am in Council Chambers.	No Action
Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 9:35 am	Meeting ends at 9:35 am



Committee Chairman