



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 07-05-2018

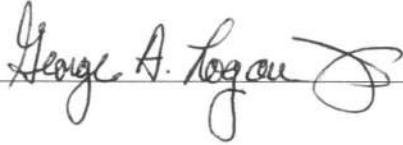
Time Meeting Started: 5:30pm

Time Meeting Ended: 6:05

Members		Also Attended	
Alderman Logan – Chairman	P	Mayor Wescott	P
Alderman Snow	P	Administrator Blackert	P
Alderman Sobottka	P	Clerk Arduini	P
		Dick Simon	P
		Alderman Kuhlemier	P
		Mark Searing	P
		Alderman Kleckler	P
		Ed Cox	P

Topic	Discussion	Plan of Action
1.Call to Order. – Chairman Logan	Meeting was called to order at 5:30pm	Meeting begins at 5:30pm
2.Audience Requests:	None	No action
3.Approve Minutes: Ordinance /License /Personnel /Safety Meeting May 24th, 2018	A motion was made by Alderman Snow, and second by Alderman Sobottka to approve the minutes.	Minutes approved
4.Old Business: a.RB&W Park Discussion	Mayor Wescott said that this topic will be discussed at the Committee of the Whole meeting later this month.	No action
5.New Business: a.Safety Officer for Public Works	Administrator Blackert informed the committee that this is something that will need to be formalized. The DOL suggested there be a safety officer over public works. Ed is currently helping the Street Department with safety training. Clerk Arduini is working to find a curriculum for the Police Department. The Electric Department gets their training from APPA. Each Department will have to have a training officer formalized.	Tabled
b.Review of Ordinance 2018-2383 Insurance requirements for drain layers and c.Review of Ordinance 2018-2384 Insurance requirements for electricians	There was extra language for these types of contractors in the City Code. This was causing confusion when obtaining the correct insurance. These two ordinances change the amounts to all be the same. A motion to approve the ordinances and send them to the Council for first reading was made by Alderman Snow, and second by Alderman Sobottka.	Motion carried
d.Review of Ordinance 2018-2387 Small Cell Wireless Facilities	This has been discussed in City Council and will be on the agenda for adoption	No action
e.Review Section 32-189 Private sewage disposal	The sewer ordinance does not currently have a section outlining penalties for non-compliance. Up until now it has not been an issue, as when building are sold connection to City sewer is required. Adding a section making it a class A violation will allow the City to take issues to adjudication for fines. There is one building in Industrial Park that is in violation beginning July 1 st .	The ordinance will be drafted, and sent to City Council for approval.
6.Workers Compensation/Liability Reports	There was nothing new to report	No action
7.Department Safety Meeting Minutes Review	The committee reviewed the minutes presented by the departments.	Minutes approved
8.Executive Session a.Personnel Section 2(c)(1) Employee hiring, Firing, Compensation, Discipline, and Performance.	A motion was made by Alderman Sobottka and second by Alderman Snow to enter executive session for Personnel Section 2(c)(1) Employee hiring, Firing, Compensation, Discipline, and Performance. Alderman Kuhlemier, and Alderman Kleckler were allowed to attend as observers. Executive session began at 5:43pm. The Committee returned to regular session at 6:03pm.	No action

9.Action taken from Executive Session	A motion was made by Alderman Snow, and second by Alderman Sobottka to recommend to the Council the appointment of Mark Davis to Administrative Commander in the Police Department.	Motion carried
10.Committee Member items	The committee discussed changing the meeting time, but it will stay at 5:30pm for now.	No action
11.Adjournment	With nothing else for the good of the committee, a motion to adjourn was made by Alderman Snow, and second by Alderman Logan.	Motion carried Meeting ends at 6:05pm



Committee Chairman