

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 7/22/2024

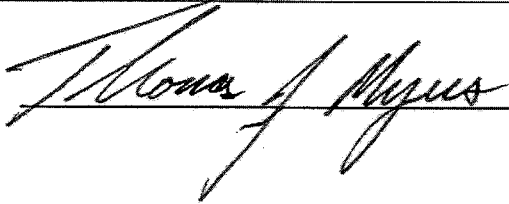
Time Meeting Started: 8:15 am

Time Meeting Ended: 8:55 am

Members			Also Attended	
Tom Myers - Chairman	Late	X	Ted Padilla	X
Alderman Snow-Vice Chairman		X	Matt Trotter	X
Alderman Wangelin		X	Larry Hanrahan	X
Alderman Dowd		X	Diane Shepherd	X
Mayor Kleckler		X	Administrator Blackert	X
Shane Brown		A	Matt Cole - City Attorney	A
Kim Groharing		X		

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	With a quorum present, the meeting was called to order at 8:15 am	Meeting begin at 8:15 am
Review of Minutes from June 24, 2024 meeting	A motion was made by Alderman Wangelin and a second by Alderman Dowd to approve the minutes of the June 24, 2024 meeting.	Motion carried, minutes approved
Utility Office: Write-offs for April thru June 2024	Diane Shepherd presented write-offs for April thru June 2024. A motion was made by Alderman Dowd and a second by Alderman Wangelin to approve write-offs for April thru June 2024 in the amount of \$8,394.54 and forward to Finance Committee.	Motion carried, to Finance Committee
Utility Office: Letter to AMI Meter upgrade	Diane Shepherd reviewed proposed letter to be sent to customers with non-compatible electric services for AMI meter upgrade. A motion was made by Kim Groharing and a second by Alderman Wangelin to approve letter with a deadline date of January 1, 2026 and \$3,000 maximum amount with a 24 month payback timeframe.	Motion carried, Utility Office to send letters
Water Department: Superintendent Update	Ted Padilla updated status of lead service progress and that Aidan Kobbeman had passed his CDL test.	No Action
Wastewater Department: Superintendent Update	Matt Trotter reported work continues on mapping of storm sewer as well as ditch cleanout work behind Walmart.	No Action
Electric Department: Superintendent Update	- Larry Hanrahan reported that work on Ave A project continues. - Update on a couple of the bigger outages at the end of June. - Hydro had lost all programming on both units but should be rectified. - Waiting on next shipment of AMI meters. - Delivery of trash rake has been delayed to August 5th.	No Action

City Attorney: Updates	Robbin Blackert reported on AIMS sewer connection order has been entered but no timeframe.	No Action
Utility Manager: Revised Water Rate Study	Robbin Blackert reviewed revised water rate study. A motion was made by Tom Myers and a second by Kim Groharing to approve rate increases as presented for water with the first increase beginning May 1, 2025 (FY26) and forward to Finance Committee.	Motion carried, to Finance Committee
Utility Manager: Wastewater Rate Study	Robbin Blackert reviewed wastewater rate study. A motion was made by Alderman Wangelin and a second by Kim Groharing to approve rate increases as presented for Wastewater beginning October 1, 2024 and forward to Finance Committee.	Motion carried, to Finance Committee
Next Meeting Date & Time	The next meeting will be held on August 26, 2024 at 8:15 am in Council Chambers.	No Action
Committee Member Items	Mayor Kleckler reported he had been approached concerning buyout of the City water facility.	No Action
Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 8:55 am	Meeting ends at 8:55 am



Committee Chairman