

City of Rock Falls Ordinance/License/Personnel/Safety Committee Meeting Minutes

Date: 07/25/2024

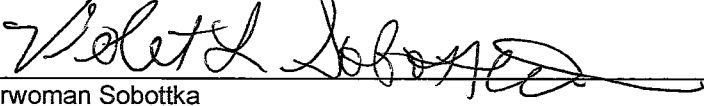
Time Meeting Started: 5:30 p.m.

Time Meeting Ended: 6:36 p.m.

| Members | | Also Attended | |
|------------------------------------|---|------------------------|---|
| Chairwoman Sobottka | P | Mayor Kleckler | P |
| Alderwoman McKanna | P | Administrator Blackert | P |
| Alderman Snow | P | | |
| Alderman Dornes | A | | |
| Alderwoman Arduini | P | | |
| Also Attended | | | |
| Dave Miller, Street Superintendent | | | |

| Topic | Discussion | Plan of Action |
|-------------------------------------|--|--|
| Call to order | <ul style="list-style-type: none"> • Meeting was called to order by Chairwoman Sobottka 5:30 p.m. | |
| Audience Requests | <ul style="list-style-type: none"> • None | |
| Approval of Minutes | <ul style="list-style-type: none"> • Approval of Minutes of the June 27, 2024, Ordinance/License/Personnel/Safety Committee Meeting. A motion was made by Alderwoman McKanna and second by Alderman Snow to approve the minutes from the June 27, 2024, Ordinance/License/Personnel/Safety Committee Meeting. Vote via voice, all approved | Approved minutes |
| New Business | <ul style="list-style-type: none"> • Discussion on guidelines for curb cuts, driveway slabs and parking on driveways for campers, etc. <ul style="list-style-type: none"> ○ Robbin and Dave spoke about the curb cuts that were wanted on Ave A (during the rebuild) where there are no driveways. Discussion by all members present that there needs to be a standard. A motion was made by Alderman Snow to have a max width of 22 feet for a property with a garage and a max width of 12 feet for a property with no garage and to have the concrete poured to property line and send to City Attorney and second by Alderwoman McKanna. Vote 3 aye, 1 no (Sobottka), motion carried. • City Administrator Blackert brought to committee <ul style="list-style-type: none"> ○ Someone is growing corn in their front yard and there have been many complaints. Looking to find an ordinance ○ Clearing of Downtown Sidewalks during the winter – Ordinance to be drafted ○ Purchasing ability for the City Administrator in Ordinance and contract is set at \$10,000.00 would like for it to be raised to \$20,000.00 and be reviewed every two years. | <p style="text-align: center;">Send to City Attorney to write Ordinance</p> <p style="text-align: center;">No Action currently.</p> <p style="text-align: center;">Drafting ordinance and revision</p> |
| Department Safety | <ul style="list-style-type: none"> • Department Safety Meeting Review A motion was made by Alderman Snow and second by Alderwoman Arduini to approve the Department Safety Meeting. Vote via voice, all approved | Motion carried |
| Executive Session | <ul style="list-style-type: none"> • Personnel – Section 2(c)(1) – Employee hiring, firing, compensation, discipline and performance A motion was made by Alderwoman Arduini to move to Executive Session and second by Alderman Snow. Vote 4 aye, motion carried (6:02 p.m.) | Motion carried |
| Action taken from Executive Session | <ul style="list-style-type: none"> • Returned to regular meeting 6:32 p.m. • A motion was made by Alderwoman McKanna to approve the Street Department hire and send to City Council and second by Alderman Snow Vote 4 aye, motion carried • A motion was made by Alderwoman Sobottka to approve the contract for Lawrence (Larry) Hanrahan for the Electric Director position and send to City Council and second by Alderwoman McKanna. | <p style="text-align: center;">Send to City Council</p> <p style="text-align: center;">Send to City Council</p> |

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| | <p>Vote 4 aye, motion carried</p> <ul style="list-style-type: none"> A motion was made by Alderwoman McKanna to approve a revised contract for Matt Trotter, Sewer Department and bring back to Ordinance / License / Personnel / Safety Committee only if Matt did not agree to contract otherwise send to city council and second by Alderwoman Sobottka. <p>Vote 4 aye, motion carried</p> | Send to City Council if approved by Matt Trotter |
| Committee Member Items | <ul style="list-style-type: none"> None | |
| Adjournment | <ul style="list-style-type: none"> A motion was made by Alderwoman McKanna to adjourn meeting and was second by Alderwoman Arduini <p>Vote via voice, all approved (6:36 pm)</p> | Adjournment 6:36 pm |



 Chairwoman Sobottka