

City of Rock Falls Utilities Committee Meeting Minutes

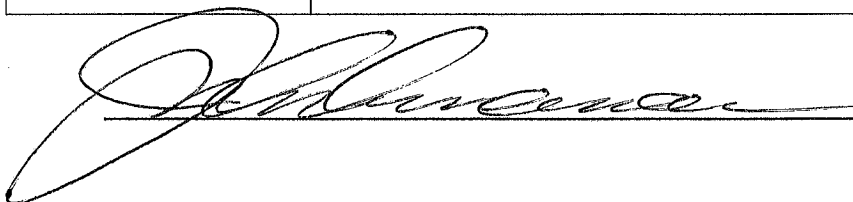
Date: 7/27/2020 Time Meeting Started: 8:15 am Time Meeting Ended: 10:15 am

Members		Also Attended	
Alderman Schuneman - Chairman	x	Ted Padilla	x
Alderman Wangelin	x	Ed Cox	x
Alderman Snow	x	Dick Simon	x
Mayor Wescott	x	Wayne Shafer	x
Shane Brown	x	Diane Hatfield	x
Tom Myers	A	Administrator Blackert	x
Kim Groharing	x	Matt Cole - City Attorney	x
	left early		

X-Attended A-Absent

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> With a quorum present, the meeting was called to order at 8:15 am 	Meeting begin at 8:15 am
Review of Minutes from June 22, 2020 meeting	<ul style="list-style-type: none"> A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the minutes of the June 22, 2020 meeting. 	Motion carried, minutes approved
Fiber/Broadband Department: Presentation and Proposal by SurfAir	<ul style="list-style-type: none"> Greg Armstrong and Cesare Bratta from SurfAir gave presentation and proposal. Committee wants to go forward with partnership. A special meeting will be called at later date with contract before sending to Council for approval. 	No Action
Fiber/Broadband Department: Update	<ul style="list-style-type: none"> Wayne Shafer reported the COS system agreement has been terminated and sign ups will be done manual at this time. New contracts with schools have started July 1st including the high school. Rise Broadband contract has been terminated and their equipment will be removed from water tower. The City is working on a wireless package for students in need. 	No Action
Fiber/Broadband Department: Asset Transfer Agreement with Syndeo Networks Inc	<ul style="list-style-type: none"> Wayne Shafer presented the agreement with Syndeo Networks Inc. for the sale of 2.5 miles of physical fiber located within the City of Dixon. A motion was made by Kim Groharing and a second by Mayor Wescott to approve the Asset Transfer Agreement with Syndeo Networks Inc and forward to Finance Committee. 	Motion carried unanimously, To Finance Committee
Utilities Office: Update	<ul style="list-style-type: none"> Diane Hatfield reported that there are 25 customers currently scheduled for disconnection on August 6, 2020. 	No Action
Utilities Office: Write-offs for April 2020 thru June 2020	<ul style="list-style-type: none"> Diane Hatfield presented April thru June 2020 write-offs. A motion was made by Alderman Wangelin and second by Alderman Snow to approve write-offs in the amount of \$17,147.58 and forward to Finance Committee for approval. 	Motion carried, To Finance Committee
Water Department: Update	<ul style="list-style-type: none"> Ted Padilla reported repairs are going well in preparation for disconnections. 	No Action

Wastewater Department: Updates	<ul style="list-style-type: none"> • Ed Cox reported that since the change over from Spann bearings maintenance has been much more efficient. • New department employee is working out well. • Work continues on the sink hole at W. 5th. • Chairman Schuneman asked for a RedZone presentation on their progress. 	No Action
Electric Department: Department Update	<ul style="list-style-type: none"> • Dick Simon reported reliability was good. • Maintenance on the hydro plan was done and there were no problems. • All parts for the IMEA solar are in. 	No Action
Electric Department: Avenue A Project Update	<ul style="list-style-type: none"> • Dick Simon reported work is close to finish with just a few small items still remaining. Testing is scheduled this week on the transformer. 	No Action
Electric Department: AMI Update	<ul style="list-style-type: none"> • Dick Simon reported that the first collector was installed but there were problems with the communication and will need some programming. 	No Action
Electric Department: US Cellular request for waiver	<ul style="list-style-type: none"> • Dick Simon presented a request from US Cellular waiving the required 20 place breaker panel to a single breaker to supply power to antennas mounted on poles. A motion was made by Shane Brown and a second by Alderman Wangelin to approve the waiver from US Cellular and forward to City Council. It was clarified that this is only for the 10 pole mounted antennas at this time. Any future requests will need to be considered at that time. 	Motion carried unanimously, To City Council
City Attorney: Updates	<ul style="list-style-type: none"> • Matt Cole reported that the complaint has been filed against Civic Plaza. • There is a motion for summary judgment against 2103 Industrial Park Road and should be done in September. • Well to City complaints will be going to court next week. 	No Action
Benchmarking/ Wastewater Superintendent Succession Planning	<ul style="list-style-type: none"> • Robbin Blackert presented the Wastewater Superintendent succession planning. All succession plans are now ready to go to Personnel Committee. 	No Action
Utility Manager: Review of May and June Utility Usage Comparison	<ul style="list-style-type: none"> • Robbin Blackert reported her concerns of the shift in usage from last year (due to Covid 19). These numbers will continue to be monitored. 	No Action
Next Meeting Date & Time	<ul style="list-style-type: none"> • The next meeting will be held on August 24, 2020 at 8:15 am in Council Chambers 	No Action
Adjournment	<ul style="list-style-type: none"> • With nothing else for the good of the committee, the meeting was adjourned at 10:15 am 	Meeting ends at 10:15 am



Committee Chairman