



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 08-20-2018

Time Meeting Started: 5:00pm

Time Meeting Ended: 6:54pm

Members		Also Attended	
Alderman Logan – Chairman	p	Mayor Wescott	p
Alderman Snow	p	Administrator Blackert	p
Alderman Sobottka	p	Clerk Arduini	p
		Alderman Kuhlemier	p
		Police Chief Nelson	p
		Alderman Schuneman	p
		Alderman Kleckler	p

Topic	Discussion	Plan of Action
1.Call to Order. – Chairman Logan	Meeting was called to order at 5:00pm	Meeting begins at 5:00pm
2.Audience Requests	None	No action
3.Executive Session a.Personnel Section 2(c)(1) Employee hiring, Firing, Compensation, Discipline, and Performance.	A motion to enter executive session with all members present along with Alderman Schuneman, Tim Zollinger, Adm. Blackert, and Clerk Arduini. was made by Alderman Sobottka, and second by Alderman Snow	Motion Carried
	The Committee entered executive session at 5:00pm The Committee exits executive session at 5:50pm	
4.Action taken from Executive Session.	An amended motion was made by Alderman Logan and second by Alderman Sobottka to accept the letter of resignation from Tourism Director Janell Loos.	Motion Carried
5.Approve Minutes: Ordinance – License –Personnel -Safety 07/05/2018 and 07/17/2018 meetings.	A motion to approve the 07/05/2018 and 07/17/2018 meeting minutes was made by Alderman Snow, and second by Alderman Sobottka.	Motion Carried
6.Old Business: a.Safety Officer for Public Works	Adm. Blackert would like to appoint the safety officers for the departments.	Tabled
7.New Business: a.Discussion of a speed limit sign at 2015 14th Avenue.	The committee discussed the need for another speed limit sign. More enforcement may also help with speeding on that road.	No action
b.Sewer Inspections prior to home sales discussion.	The committee would like to see an ordinance drafted which would require a sewer camera inspection prior to the sale of a house. This will help find cross connections, and shared laterals in the City. The inspections would need to be done by a licensed plumber, and a report would be submitted to the Building Inspector and Sewer Superintendent.	An ordinance will be drafted and brought back for review.
c.Review of Ordinance 2018-2391 Nuisance - Off Street Parking Lot and Drive Surfaces.	The committee discussed the fact that this ordinance applies to all lots.	The committee recommends the Ordinance be sent to council for approval
d.Review of Ordinance 2018-2392 Changes to Handicapped Parking.	Alderman Kleckler worked with Police Commander Jay Koett to identify and correct the handicapped parking areas around the city.	The committee recommends the Ordinance be sent to council for approval
e.Review of Ordinance 2018-2393 Renumbering Certain Municipal Parking Lots.	The committee discussed that this may require the signs be changed.	The committee recommends the Ordinance be sent to council for approval

f. Review of Ordinance 2018-2394 Special Event Liquor License.	Mayor Wescott explained that he had asked that this ordinance be put on the Council agenda for adoption. A letter from attorney Sanders stated that the City has a special event liquor license currently. There is nothing prohibiting the sale of alcohol on City property with approval of the council. The new ordinance provides for the use of armbands to regulate patrons of the event as long as there are BASSET trained workers. The liquor license holder serving at the event will need to create a map of the area, check IDs, and serve. The patron would be held liable if they exited the designated area, or passed any alcohol onto a minor. There was much discussion about liquor being allowed in the city owned parks, and potential issues of drinking at other times. Chief Nelson stated that it would not make enforcement of illegal drinking in the park any harder. The only time it would be allowed, is when it is being served by a license holder who has attained Council approval. A motion to send the Ordinance to the Council was made by Alderman Sobottka, and second by Alderman Logan.	Motion carried Ordinance will be sent to the City Council for adoption
g. Review of Municode proposal for expanded online services.	Clerk Arduini explained that Municode has made a proposal to add new features to the City's municipal code website. Ordinances will be able to be posted right after adoption. The current price per year is \$950.00. The new package price will be \$1295.00 annually billed in April. A motion to approve the proposal for council approval was made by Alderman Snow, and second by Alderman Sobottka.	Motion carried To council.
8. Workers Compensation/Liability Reports	The committee reviewed the report.	Report accepted.
9. Department Safety Meeting Minutes Review	The committee reviewed the minutes, and recommended that all departments have the employees present at the meeting sign in.	Minutes approved
10. Executive Session a. Personnel Section 2(c)(1) Employee hiring, Firing, Compensation, Discipline, and Performance.	A motion to enter into Executive Session for Personnel Section 2(c) (1) Employee hiring, Firing, Compensation, Discipline, and performance was made by Alderman Snow, and second by Alderman Sobottka.	Motion carried
	Committee enters executive session at 6:37pm Committee returns to regular session at 6:54pm	
11. Action taken from Executive Session.	A motion was made by Alderman Snow, and second by Alderman Sobottka to amend a previous motion, and accept the letter of resignation from Janell Loos.	Motion carried
	A motion was made by Alderman Snow, and second by Alderman Sobottka to recommend to the Council for the hiring of Beth Motsinger to the Utility Office.	Motion carried
12. Committee Member items	Alderman Snow asked that a "dead end" sign be put at the end of 208 Hudson Drive due to much traffic going down the road.	Approved



Committee Chairman