



## City of Rock Falls Ordinance-License-Personnel-Safety Committee Meeting Minutes

Date: Aug. 21, 2019

Time Meeting Started: 5:30 p.m.

Time Meeting Ended: 6:52 p.m.

Members		Also Attended	
Chairman Sobottka	P	Administrator Blackert	P
Alderman Snow	P	Mayor Wescott	P
Alderman Wagelin	P	Alderman Kleckler	P
Alderman Palmer	P	Michelle Conklin, Business Office	P
<b>Also Attended</b>			

Topic	Discussion	Plan of Action
1. Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to Order by Chairman Sobottka at 5:30 p.m.</li> </ul>	Quorum present in session
2. Audience Requests	<ul style="list-style-type: none"> <li>No Audience participation</li> </ul>	No Action
3. Executive Session – Personnel-Section 2(c)(1) - Employee hiring, firing, compensation, discipline and performance	<ul style="list-style-type: none"> <li>Motion: Sobottka; Second: Wagelin to enter into executive session for Personnel-Section 2(c)(1) with all committee members, Alderman Kleckler and Michelle Conklin entering session as well. Vote unanimous</li> <li>Motion to exit executive session Motion: Snow; Second: Palmer. Vote unanimous. Out of session at 6:40 p.m.</li> </ul>	In session at 5:31 p.m.
4. Action taken from Executive Session	<ul style="list-style-type: none"> <li>Motion by Sobottka and seconded by Palmer to offer the job of Accounting Clerk to the individual discussed in Closed session. Vote Unanimous.</li> </ul>	Department Head Conklin will contact candidate and make the offer.
5. Approve minutes July 25, 2019 and August 1, 2019 Special OPLS meeting	<ul style="list-style-type: none"> <li>Motion: Wagelin; Second: Palmer to approve the minutes as presented. Vote Unanimous</li> </ul>	Minutes approved

6. Old Business A. Caterer Business License	<ul style="list-style-type: none"> <li>Mayor Wescott shared information he had garnered from the State of Illinois in regards to license of caterer business. Following discussion, it was decided to not establish a separate caterer's license at this time. That if individual businesses want a license and have to comply with the State regulations anyway, they can license thru the State.</li> </ul>	No Action requested.
7. New Business a. Temporary Portable Storage Unity-Section 34-482 (b)	<ul style="list-style-type: none"> <li>Discussion was held in regards to the suggestion from the Building Inspector to change the language in the Section of the Municipal Code to remove the for <b>residential use only</b>. Motion: Snow; Second: Palmer. Vote unanimous to send this for draft of first reading and then onto Council. Vote unanimous.</li> </ul>	To attorney for re-write with changes and then to council for first reading.
8. Department Safety Minutes Review	<ul style="list-style-type: none"> <li>Following a review of the Department Safety minutes a s presented, Motion: Snow; Second: Palmer to approve. Vote unanimous.</li> </ul>	Safety Minutes approved as presented.
9. Committee Member items	<ul style="list-style-type: none"> <li>No items presented to committee</li> </ul>	No action
10. Adjournment	<ul style="list-style-type: none"> <li>With no other business to come before the committee, Chairman called for adjournment</li> </ul>	Adjourned at 6:52 p.m.

*Violet Sobottka*

Committee Chairman, Violet Sobottka