

City of Rock Falls Ordinance/License/Personnel/Safety Committee Meeting Minutes

Date: 08/27/2026

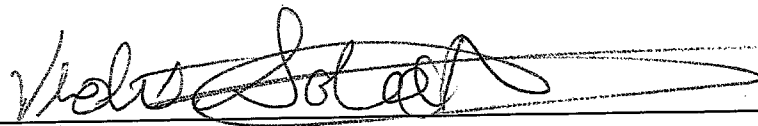
Time Meeting Started: 5:30 p.m.

Time Meeting Ended: 7:08 p.m.

Members		Also Attended	
Chairwoman Sobottka	P	Mayor Kleckler	A
Alderman Stahr	P	Administrator Blackert	A
Alderwoman Arduini	P	Asst Administrator McKanna	P
Also Attended			
Alderman Dowd	P	Alderman Doane	P

Topic	Discussion	Plan of Action
Call to order	Meeting was called to order by Chairwoman Sobottka 5:30 p.m.	
Audience Requests	Alderman Doane would like a telephone policy in place for ordinance violations before a letter is sent and it gets delayed in the mail. Assistant Administrator McKanna will look to see if it can be an agenda-able item or if the policy can be changed.	Make as an Agenda item for next meeting
Approval of Minutes	Approval of Minutes of the July 23, 2026, Ordinance/License/Personnel/Safety Committee Meeting. A motion was made by Alderman Stahr and second by Alderwoman Arduini to approve the minutes from the July 23, 2026, Ordinance/License/Personnel/Safety Committee Meeting. Vote via voice, all approved	Approved minutes
New Business	(A) Approval of Ordinance amending Chapter 20, Article 1, Sec 20-12 – Noise Control A motion was made by Alderwoman Arduini to approve the Ordinance amending Chapter 20, Article 1, Sec 20-12 – Noise Control and send to City Council and second by Alderman Stahr. Vote via voice, all approve, motion carried (B) Discussion of Elected Official Reimbursement Policy Discussion had by all present and given direction to City Admin Assist McKanna to mockup a form and bring back next month to committee. (C) Discussion on Mobile Tattooing and Mobile Liquor Truck License Discussion had by all present and given direction to City Admin Assist McKanna to talk with City Attorney to bring back to Committee next month. (D) Discussion on amendment to Sec 16-390.1 – Special Use Permit License - Make an annual license - \$100.00 for all events during the fiscal year - Allow the Tourism Committee to waive the \$100.00 fee Discussion had by all present to have amendment sent to attorney for update – Allow for annual license fee, but not to waive the fee. (E) Discussion on amendments to Chapter 24 – Signs Discussion had by all present – cleaned up language in ordinance, changing residential political signs to match the state law (as no time limit), keeping 12 signs for 30 days X 3 max (90 days) Commercial property – (Political) no more than 90 days, no more than 2 duplicate candidates. Commercial Property – Temporary Signs – 3 signs per parcel and 6 if a corner lot. Still max 90 days with permits (F) Resolution Adopting a Civility Pledge for Elected and Appointed Officials (G) Ordinance Adopting Social Media Policy for employees, elected officials and constituents (H) Approval to update the Personnel Policy Manual with a new Social Media Policy (I) Ordinance Adopting City Council Communications and Conduct Policy.	Send to City Council No action City Admin Assist to Attorney City Admin Assist to Attorney City Admin Assist to Attorney

	A motion was made by Alderman Stahr to approve Resolution Adopting a Civility Pledge for Elected and Appointed Officials, Ordinance Adopting Social Media Policy for employees, elected officials and constituents, Approval to update the Personnel Policy Manual with a new Social Media Policy, Ordinance Adopting City Council Communications and Conduct Policy and send to City Council and second by Alderwoman Arduini. Vote 3 aye, motion carried.	Send to City Council
Old Business	• none	
Department Safety Meeting	• Review of Department Safety Meeting Minutes A motion was made by Alderwoman Arduini to approve the Department Safety Meeting Minutes and second by Alderman Stahr. Vote via voice, all approved, motion carried	Motion carried
Committee Member items	• None	
Adjournment	• A motion was made by Alderwoman Arduini to adjourn meeting and was second by Alderwoman Sobottka. Vote via voice, all approved (7:08 pm)	Adjournment 7:08 pm



Chairwoman Sobottka