

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 9/25/2023/2023

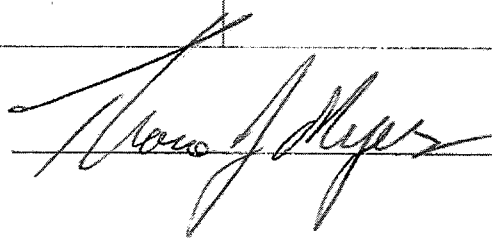
Time Meeting Started: 8:15 am

Time Meeting Ended: 8:55 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	A	Administrator Blackert	X
Shane Brown	X	Matt Cole - City Attorney	X
Kim Groharing	X	Larry Hanrahan	X

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	With a quorum present, the meeting was called to order at 8:15 am	Meeting begin at 8:15 am
Review of Minutes from August 28, 2023 meeting	A motion was made by Alderman Wangelin and a second by Kim Groharing to approve the minutes of the August 28, 2023 meeting.	Motion carried, minutes approved
Utility Office: Superintendent Update	Diane Shepherd reported on recent Neptune and Caselle symposiums both she and clerks have attended.	Motion carried
Utility Office: 1009 W 21 st St	Diane Shepherd reviewed a request by customer for additional credit. No additional credit was deemed appropriate.	No motion
Water Department: Superintendent Update	- Ted Padilla reported on the continued EPA issues concerning lead services. - Updated the various ongoing distribution projects. - Training classes and testing continues within the department. - Work on Phase II for Well No. 2 has started.	No Action
Wastewater Department: Superintendent Update	- Matt Trotter reported Riverside Mobile Home Park hook up to City sewer was completed on September 22, 2023. Billing will start accordingly. - RedZone work continues and will be meeting today to discuss future. - Training classes and testing continues within the department. - Review of stormwater ordinance has started and will report back next month.	No Action
Electric Department: Superintendent Update	- Dick Simon reported both apprentices have been hired and have started. - Annual Public Power cookout will be October 6, 2023	No Action

Electric Department: Hydro Update	Dick Simon reported hydro plant is up and running well. A review of the maintenance cost will be performed and reported back next month.	No Action
Electric Department: UFS Line Extension Analysis	Dick Simon presented the UFS Line Extension Analysis and is being reviewed for possible updates for what the City will absorb in the future.	No Action
Electric Department: IMUA Regional Meeting	Dick Simon reported the IMUA Regional Meeting will be on December 14, 2023. If anyone is interested on attending, please contact him.	No Action
City Attorney: Updates	Matt Cole reported on IML conference he attended.	No Action
Utility Manager: Updates	- Robbins Blackert reported on a few changes under the approved IBEW contract. - Stormwater funding issues to be discussed next month.	No Action
Utility Manager: Rate Study Proposal	Robbin Blackert reviewed proposal for Water & Wastewater Rate Study. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve Rate Study Proposal from Willett Hofmann & Associates for Water & Wastewater rates for years 2025 through 2029 at the cost of \$8,900 to water & \$8,900 to Wastewater and forward to Council for approval.	Motion carried, to Council
Next Meeting Date & Time	The next meeting will be held on October 23, 2023 at 8:15 am in Council Chambers.	No Action
Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 8:55 am	Meeting ends at 8:55 am



Committee Chairman