

# City of Rock Falls

## Utilities Committee Meeting Minutes

Date: 9/26/2022

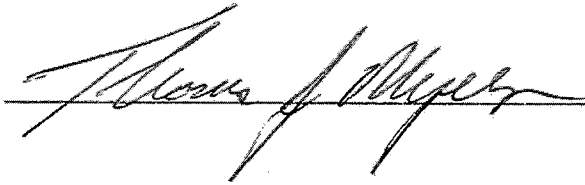
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:35 am

| Members                     |   | Also Attended             |   |
|-----------------------------|---|---------------------------|---|
| Tom Myers - Chairman        | X | Ted Padilla               | X |
| Alderman Snow-Vice Chairman | X | Matt Trotter              | X |
| Alderman Wangelin           | X | Dick Simon                | X |
| Alderman Dowd               | A | Diane Shepherd            | X |
| Mayor Kleckler              | X | Administrator Blackert    | X |
| Shane Brown                 | A | Matt Cole - City Attorney | X |
| Kim Groharing               | A | Larry Hanrahan            | X |

| Ordinance/Topic                                                              | Discussion                                                                                                                                                                                                                                                                                                                                                                                                    | Plan of Action                   |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| CALL TO ORDER                                                                | <ul style="list-style-type: none"> <li>With a quorum present, the meeting was called to order at 8:15 am</li> </ul>                                                                                                                                                                                                                                                                                           | Meeting begin at 8:15 am         |
| Public Comment: 106 West 2 <sup>nd</sup> Street                              | <ul style="list-style-type: none"> <li>Robert Lockwood requested a change in billing to only charge one water/sewer minimum for both the units at this address.</li> </ul>                                                                                                                                                                                                                                    | No Action                        |
| Review of Minutes from August 29, 2022 meeting                               | <ul style="list-style-type: none"> <li>A motion was made by Alderman Snow and a second by Alderman Wangelin to approve the minutes of the August 29, 2022 meeting.</li> </ul>                                                                                                                                                                                                                                 | Motion carried, minutes approved |
| Utility Office: Superintendent Update                                        | <ul style="list-style-type: none"> <li>Diane Shepherd presented information concerning 106 West 2<sup>nd</sup> Street. A motion was made by Alderman Snow and a second by Alderman Wangelin for no change in billing.</li> </ul>                                                                                                                                                                              | Motion carried                   |
| Water Department: Superintendent Update                                      | <ul style="list-style-type: none"> <li>Ted Padilla reported training continues to go very well with all employees.</li> </ul>                                                                                                                                                                                                                                                                                 | No Action                        |
| Wastewater Department: Superintendent Update                                 | <ul style="list-style-type: none"> <li>Matt Trotter reported the new employee has resigned and the job has been reposted.</li> <li>Maintenance work continues.</li> </ul>                                                                                                                                                                                                                                     | No Action                        |
| Electric Department: Superintendent Update                                   | <ul style="list-style-type: none"> <li>Dick Simon reported that the 480 AMI meters that were scheduled to arrive in December arrived on Friday.</li> <li>The meter tester needs to be replaced quickly. Dick Simon will be ordering a new one under the emergency procedures and will go to Council for approval.</li> <li>Public Power Week cookout is Friday, October 7<sup>th</sup>.</li> </ul>            | No Action                        |
| Electric Department: Recommendation Letter from Power System Engineering Inc | <ul style="list-style-type: none"> <li>Dick Simon reviewed the recommendation letter from Power System Engineering Inc. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve the award for Substation Equipment and Relay Maintenance testing to Quad Plus in the amount of \$142,302 along with the oil filtering/processing and inspection in the amount of \$34,888.</li> </ul> | Motion carried, to City Council  |

|                             |                                                                                                                                                                                                                                                                                                                                                       |                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| City Attorney:<br>Update    | <ul style="list-style-type: none"> <li>• Matt Cole reported on the status of the hydroelectric generation facility maintenance contract. A motion was made by Alderman Snow and a second by Alderman Wangelin setting a deadline of October 20<sup>th</sup> at noon for the City to receive a signed contract. Matt Cole will notify AIMS.</li> </ul> | Motion carried          |
| Utility Manager             | <ul style="list-style-type: none"> <li>• Robbin Blackert reported how well the Utility Department ran last week in Diane Shepherd's absence.</li> </ul>                                                                                                                                                                                               | No Action               |
| Next Meeting Date &<br>Time | <ul style="list-style-type: none"> <li>• The next meeting will be held on October 24, 2022 at 8:15 am in Council Chambers.</li> </ul>                                                                                                                                                                                                                 | No Action               |
| Executive Session           | <ul style="list-style-type: none"> <li>• A motion was made by Alderman Snow and a second by Alderman Wangelin to enter into Executive Session at 9:07.</li> <li>• A motion was made by Alderman Snow and a second by Alderman Wangelin to exit out of Executive Session at 9:34</li> </ul>                                                            | Motions carried         |
| Adjournment                 | <ul style="list-style-type: none"> <li>• With nothing else for the good of the committee, the meeting was adjourned at 9:35 am</li> </ul>                                                                                                                                                                                                             | Meeting ends at 9:35 am |



Committee Chairman