

Rock Falls Utility Committee  
Council Chambers  
603 West 10<sup>th</sup> Street  
Monday, September 28, 2020  
8:15 A.M.

**AGENDA**

**CALL TO ORDER**

- A. Roll Call
- B. B. Public Comment
- C. Review of Minutes from August 24, 2020 meeting.  
***ACTION REQUESTED:*** Approve minutes from August 24, 2020 Utility Committee meeting.

**MANAGEMENT/STRATEGY/CAPITAL PROJECTS**

D. New Business

**REZONE PRESENTATION**

**1. Utility Office**

- a. Superintendent Update
- b. Review 60-month Lease Agreement for folding/envelope stuffing machine.

***ACTION REQUESTED:*** Approve 60-month lease agreement for folding/envelope stuffing machine Quadient Leasing USA Inc., 478 Wheelers Farms Rd, Milford CT 06461 for a Folding Machine at the monthly cost of \$479.94 and forward to City Council.

**2. Water Department**

- a. Superintendent update
- b. Review Isolation Project north of Coloma Homes

***ACTION REQUESTED:*** Approve infrastructure project of 12" isolation Insta Valve North of Coloma Homes in the amount of at the cost of \$15,000.

**3. Wastewater Department**

- a. Superintendent update
- b. Review Bylaw and Resolution pertaining Rock River Watershed Group
- b. Purchase of New backhoe

**4. Electric Department**

- a. Superintendent Update
- b. Avenue A Project Update
- c. AMI Update
- d. Review Bid for purchase of a Vacuum Excavation/Potholing System
- e. Review duct installation project.

**5. Fiber/Broadband Department**

- a. Superintendent Update
- b. Discussion of Status with SurfAir collaboration

**6. City Attorney**

- a. Civic Plaza
- b. Update 2103 Industrial Park Road
- c. Well to City

**7. Benchmarking/Succession Planning/Other**

**None this month**

**8. Utility Manager**

- a. Review Schmitt Addition Project Change Order #4

***ACTION REQUESTED:*** Approve Change Order #4 for \$23,657.82 to Gensini Excavating, 10602 Highway 26, Princeton, IL 61356 and forward to City Council.

- b. Usage Comparison for August 2020 vs. August 2019

**POLICY/EDUCATION**

G. APPA Training Update – On hold

H. Next Meeting Date & Time – September 28, 2020

I. Executive Session Section

J. Committee Member Items

K. Adjournment

**INFORMATION ITEMS**

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

|      |                                                                   |
|------|-------------------------------------------------------------------|
| Jan  | Approve Capital Budgets                                           |
| Feb  |                                                                   |
| Mar  | Approve Final O & M Budgets - Approve Purchase Power Adjustment   |
| Apr  | Officer elections                                                 |
| May  |                                                                   |
| June | Policy Review & Goal Setting – still working on last year’s goals |
| July |                                                                   |
| Aug  |                                                                   |
| Sept |                                                                   |
| Oct  |                                                                   |
| Nov  |                                                                   |
| Dec  | Review Capital Budgets                                            |

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