City of Rock Falls
Ordinance/License/Personnel/Safety Committee Meeting Minutes

Date: 10/22/2026 **Time Meeting Started: 5:30 p.m.** **Time Meeting Ended: 5:43 p.m.**

Members		Also Attended	
Chairwoman Sobottka	P	Mayor Kleckler	P
Alderman Stahr	A	Administrator Blackert	A
Alderwoman Arduini	P	Asst Administrator McKanna	P
Also Attended			

Topic	Discussion	Plan of Action
Call to order	• Meeting was called to order by Chairwoman Sobottka 5:31 p.m.	
Audience Requests	• None	
Approval of Minutes	• Approval of Minutes of the September 24, 2026, Ordinance/License/Personnel/Safety Committee Meeting. A motion was made by Alderwoman Sobottka and second by Alderwoman Arduini to approve the minutes from the September 24, 2026, Ordinance/License/Personnel/Safety Committee Meeting. **Vote via voice, all approved**	**Approved minutes**
New Business	• Amendment to the Purchasing Policy – Allow City Administrator to approve change orders on projects up to the City Administrator's purchasing power, or 5 percent of the project, whichever is less, that would create an overage on the approved project amount. Assistant City Administrator McKanna spoke about why this clarification in the language of the policy is warranted. **'Change wording that multiple change orders up to the purchasing limit of the City Administrator and any after that limit would go to Council for approval'** McKanna said that she would reword the language to reflect this statement. A motion was made by Alderwoman Arduini to approve the Amendment to the Purchasing Policy - Allow City Administrator to approve change orders on projects up to the City Administrator's purchasing power, or 5 percent of the project, whichever is less, that would create an overage on the approved project amount with the suggested wording change and send to City Council and second by Alderwoman Sobottka. **Vote 2 aye, motion carried**	**Send to City Council**
Old Business	• **None**	
Department Safety Meeting	• **None**	
Committee Member items	• None • Mayor Kleckler asked Assistant City Administrator McKanna if Dave Miller was able to hire two people from his list. Yes, one started last week and another just this past week.	
Adjournment	• A motion was made by Alderwoman Sobottka to adjourn meeting and was second by Alderwoman Arduini. **Vote via voice, all approved (5:43 pm)**	Adjournment 5:43 pm

Violet Sobottka

Chairwoman Sobottka