



City of Rock Falls Ordinance/License/Personnel/Safety Committee Meeting Minutes

Date: 10/23/2025

Time Meeting Started: 5:30 p.m.

Time Meeting Ended: 6:22 p.m.

Members		Also Attended	
Chairwoman Sobottka	P	Mayor Kleckler	P
Alderwoman McKanna	P	Administrator Blackert	P
Alderwoman Arduini	P		
Alderman Stahr	P		
Also Attended			
Alderman Byrd	P		

Topic	Discussion	Plan of Action
Call to order	<ul style="list-style-type: none"> Meeting was called to order by Chairwoman Sobottka 5:30 p.m. and roll call was done. 	
Audience Requests	<ul style="list-style-type: none"> None 	
Approval of Minutes	<ul style="list-style-type: none"> Approval of Minutes of the September 24, 2025, Ordinance/License/Personnel/Safety Committee Meeting. A motion was made by Alderwoman McKanna and second by Alderman Stahr to approve the minutes from the September 24, 2025, Ordinance/License/Personnel/Safety Committee Meeting. Vote via voice, all approved 	Approved minutes
New Business	<ul style="list-style-type: none"> Review City Administrator Job Description. A motion was made by Alderwoman Arduini to approve the City Administrator Job Description and send to City Council and second by Alderwoman McKanna. Vote via voice, all approved, motion carried. Review Assistant City Administrator Job Description. A motion was made by Alderwoman Arduini to approve the Assistant City Administrator Job Description and send to City Council and second by Alderman Stahr. Vote via voice, all approved, motion carried. Ordinance Amending Certain Provisions of the Rock Falls Municipal Code Relating to Appointed Positions. A motion was made by Alderwoman McKanna to approve Ordinance Amending Certain Provisions of the Rock Falls Municipal Code Relating to Appointed Positions with a change 'for up to 60 days' and send to City Council for second reading and adoption and second by Alderman Stahr. Vote 4 aye, motion carried. 	<p>Send to City Council</p> <p>Send to City Council</p> <p>Send to City Council</p>
Old Business	<ul style="list-style-type: none"> None 	No action
Department Safety	<ul style="list-style-type: none"> Department Safety Meeting Review. A motion was made by Alderwoman McKanna to approve Department Safety Meeting Minutes and second by Alderwoman Arduini. Vote via voice, all approved, motion carried. 	Department Safety Minutes Approved
Executive Session	<ul style="list-style-type: none"> Enter into Executive Session for the purposes of: <ul style="list-style-type: none"> Personnel – Section 2(c)(1) – Employee hiring, firing, compensation, discipline and performance. A motion was made by Alderwoman Arduini to enter into Executive Session and second by Alderman Stahr. (Note: Alderwoman McKanna left before entering Executive Session). 5:56 p.m. Vote 3 aye, motion carried. Returned to regular meeting 6:20 p.m. 	No action from Executive Session
Committee Member Items	<ul style="list-style-type: none"> None 	

Adjournment	<ul style="list-style-type: none">• A motion was made by Alderman Stahr to adjourn meeting and was second by Alderwoman Arduini. Vote via voice, all approved, motion carried (6:22 pm)	Adjournment 6:22 pm
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Walt Sobotta

Chairwoman Sobottka