

Rock Falls Utility Committee
City of Rock Falls Electric Department
Industrial Park Road, Rock Falls
Monday, October 28, 2019
8:15 A.M.

AGENDA

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from September 23, 2019 meeting
ACTION REQUESTED: Approve Minutes from September 23, 2019 meeting

MANAGEMENT/STRATEGY/CAPITAL PROJECTS

D. New Business

1. Utility Office

- a. Superintendent Update
- b. Write-Offs for July thru September 2019

ACTION REQUESTED: Approve the write-offs as presented for July 2019 thru September 2019 in the amount of \$24,152.42 and forward to Council.

2. Water Department

- a. Superintendent update
- b. Well to City updates (City Attorney)
- c. Amendment #1 to the Engineering Agreement with Willett Hofmann for 3rd Avenue Watermain Improvements

ACTION REQUESTED: Approve Amendment #1 to the Engineering Agreement with Willett Hofmann for 3rd Avenue Watermain Improvements in the amount of \$135,400 of additional engineering fees and forward to Council.

- d. IEPA Loan Project submittals.

ACTION REQUESTED: Approve submittal to the IEPA Public Water Supply Revolving Loan Fund for the projects as presented and forward to Council for authorization to execute loan documents.

- e. Refusal letter for replacement of lead service by property owner

3. Wastewater Department

- a. Superintendent update
- b. Storm Water Drainage & Detention Basin – West Rt 20 Industrial Park

ACTION REQUESTED: Recommend award of Storm Water Draining & Detention Basin bid for the West Route 30 Industrial Park to Fischer Excavating, Inc., Freeport, Illinois as low bidder in the amount of \$425,723.20 and forward to Council.

- c. Review quotes for installation of a new storm water line on West 1st Street

ACTION REQUESTED: Approve lowest quote for installation of new storm water line on West 1st Street in the amount by Murray & Son's Excavating & Paving, 21304 Mathew Rd, Sterling, IL in the amount of \$13,938.00 and forward to Council.

- d. Update 2103 Industrial Park Road (City Attorney)

4. Electric Department

- a. Superintendent Update – Avenue A Project Schedule
- b. Midwest Hardfacing – Request for solar installation

ACTION REQUESTED: Approve _____% of solar installation at Midwest Hardfacing

- c. Review Cloudpoint GIS Service Agreement

ACTION REQUESTED: Approve 1-year GIS Service Agreement with Cloudpoint Geographics, 1407 W Front Street, Roanoke, IL 61561 in the amount of \$7,300.

- d. Nest Thermostat Rebate Program

ACTION REQUESTED: Approve implementation of the Nest Thermostat Rebate Program.

5. Fiber/Broadband Department

- a. Superintendent Updates

POLICY/EDUCATION

E. Succession Planning/Benchmarking

- a. Superintendent of Utility Office
- b. Baker Tilly Update

F. Next Meeting Date & Time – November 25th? Thanksgiving Week

G. Committee Member Items

H. Executive Session

- a. Section 120/2 (c) (23) – The operation by a municipality of a municipal utility.

I. Adjournment

INFORMATION ITEMS

The following items are presented as information only:

Fiscal Year to Date Billed Utility Totals

Accounts Receivable Report

Collection Report

Jan	APPA Training
Feb	Review Preliminary O & M – Begin Rate Studies as needed
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	
May	
June	Policy Review & Goal Setting
July	Succession Planning
Aug	Benchmarking Continuation
Sept	
Oct	Succession Planning
Nov	Review Capital Projects for upcoming fiscal year & finalize
Dec	Approve Capital Budgets

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