

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 10/28/2019

Time Meeting Started: 8:15 am

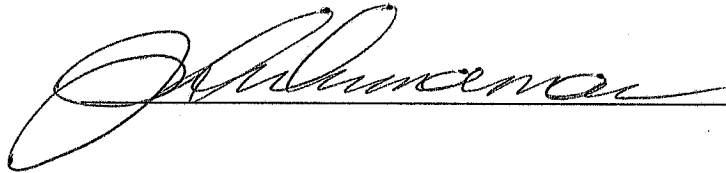
Time Meeting Ended: 9:43 am

Members		Also Attended	
Alderman Schuneman - Chairman	x	Ted Padilla	x
Alderman Kuhlemier	x	Ed Cox	x
Alderman Wangelin	x	Dick Simon	x
Mayor Wescott	x	Wayne Shafer	x
Shane Brown	x	Diane Hatfield	x
Tom Myers	x	Administrator Blackert	x
Kim Groharing	A	Matt Cole	x
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	With a quorum present, the meeting was called to order at 8:15 am	Meeting begin at 8:15 am
Review of Minutes from September 23, 2019 meeting	A motion was made by Alderman Kuhlemier and second by Alderman Wangelin to approve the minutes of the September 23, 2019 meeting as amended.	Motion carried, minutes approved as amended
Utility Office: Update	Diane Hatfield presented July 2019 thru September 2019 write-offs. A motion was made by Mayor Wescott and second by Tom Myers to approve write-offs in the amount of \$24,152.42 and forward to City Council.	Motion carried, To City Council
Water Department: Well to City Updates	Ted Padilla reported on progress. Committee approved that City Attorney proceed with default judgement against 1207 Ave A and 2002 13th Ave.	Approval, To City Attorney
Water Department: 3 rd Avenue Watermain Improvements	Ted Padilla presented Amendment #1 to the Engineering Agreement with Willett Hofmann. A motion was made by Alderman Kuhlemier and second by Mayor Wescott to approve Amendment #1 in the amount of \$135,400 of additional engineering fees and forward to City Council.	Motion carried, To City Council
Water Department: IEPA Loan Project	Ted Padilla presented IEPA Public Water Supply Revolving Loan Fund for projects. A motion was made by Shane Brown and second by Alderman Wangelin for authorization to execute loan documents and forward to City Council.	Motion carried, To City Council
Water Department: Refusal letter	Ted Padilla presented an example letter from the City of Rockford for refusal of replacement of lead service by property owner. A motion was made by Alderman Wangelin and second by Tom Myers for approval to use letter. Also send to City Attorney and Ordinance Committee for possible changes.	Motion carried, to City Attorney and Ordinance Committee

Wastewater Department: Updates	- Ed Cox reported that the plant is running well and progress on the 2nd stage of the bottom bearing - Main lift station had some flooding and radar for measuring is being installed. - Red Zone has discovered some severe defects in the 500 block of W 5th St. A motion was made by Alderman Kuhlemier and second by Alderman Wangelin for approval for Willett Hofmann to look at design and put out for bid for repair.	Motion carried, send to Willett Hofmann
Wastewater Department: Storm Water Drainage & Detention Basin	Ed Cox presented bids for work at West Rt 20 Industrial Park. A motion was made by Alderman Kuhlemier and second by Alderman Wangelin to recommend award to Fischer Excavating, Inc., Freeport, Illinois as low bidder in the amount of \$425,723.20 and forward to City Council	Motion carried, To City Council
Wastewater Department: Installation of Storm Water Line	Ed Cox presented quotes for storm water line on West 1st Street. A motion was made by Tom Myers and second by Mayor Wescott for approval of lowest quote by Murray & Son's Excavating & Paving, 21304 Mathew Rd., Sterling, IL in the amount of \$13,938.00 and forward to City Council.	Motion carried, To City Council
Wastewater Department: Update 2103 Industrial Park Road	Matt Cole reported not much has happened but does anticipate that it will pick up after first of the year	No Action
Electric Department: Update - Avenue A Project	- Dick Simon reported that reliability dropped a little because of storm causing a large tree down behind McDonald's. - Work on Avenue A project is going well. Crane pulled generators for reconditioning.	No Action
Electric Department: Midwest Hardfacing	Dick Simon presented Midwest Hardfacing request of solar installation. A motion was made by Mayor Wescott and second by Alderman Kuhlemier for approval of same percentage as Champion Chisel and forward to City Council as well as to the Ordinance Committee for review.	Motion carried, To City Council and Ordinance Committee
Electric Department: GIS Service Agreement	Dick Simon presented 1-year GIS Service Agreement. A motion was made by Alderman Wangelin and second by Tom Myers to approve 1-year GIS Service Agreement with Cloudpoint Geographics, 1407 W Front Street, Roanoke, IL 61561 in the amount of \$7,300 per month and forward to City Council.	Motion carried, To City Council
Electric Department: Nest Thermostat Rebate Program	Dick Simon presented 2019 Nest Thermostat Rebate Program. A motion was made by Alderman Schuneman and second by Tom Myers to approve the \$50 rebate.	Motion carried
Succession Planning/Benchmarking	- Administrator Blackert updated Committee on work being done and asking for feedback of development of the succession planning for Superintendent of Utility Office - Baker Tilly Benchmarking is waiting for the final audit to finish	No action
Next Meeting Date & Time	The next meeting will be held on November 25th at 8:15 am	No action

Executive Session	• There was a motion by Alderman Kuhlemier and second by Alderman Wangelin to go into Executive Session at 9:15 • Executive Session ended at 9:42	Motion carried
Adjournment	• With nothing else for the good of the committee, the meeting was adjourned at 9:43 am	Meeting ends at 9:43 am



Committee Chairman