

Rock Falls Utility Committee  
City Hall – City Council Chambers  
603 West 10<sup>th</sup> Street  
Monday, November 22, 2021  
8:15 A.M.

**AGENDA**

CALL TO ORDER

- A. Roll Call
- B. Public Comment
- C. Review of Minutes from October 25, 2021 meeting.

**REQUESTED ACTION:** Approve minutes from October 25, 2021 Utility Committee meeting.

**MANAGEMENT/STRATEGY/CAPITAL PROJECTS**

D. New Business

**1. Utility Office**

- a. Superintendent Update

**2. Water Department**

- a. Superintendent update
- b. Purchase of AMR Software from Ferguson Waterworks in the amount of \$11,894.15.

**REQUESTED ACTION:** Approve purchase of AMR Software from Ferguson Waterworks in the amount of \$11,894.15.

**3. Wastewater Department**

- a. Superintendent update

**4. Electric Department**

- a. Superintendent Update
- b. AMI Update
- c. Update on Generators 1 & 2 black startup pushed back to end of Jan 2022
- d. AT&T Pole Cost Update
- e. Review Bids and recommendation by Stanley Consultants for Hydro Electric Generation Facility Maintenance Contract

**REQUESTED ACTION:** Recommendation to the City Council to waive the competitive bidding process for a maintenance contract for the hydroelectric generation facility and forward to Council for approval.

**REQUESTED ACTION:** Accept recommendation from Stanley Consultants to pursue a maintenance contract with Hydro Consulting Maintenance Services (HCMS) a Thompson Consulting & Maintenance Group, Inc. Company of W7021 State Road 152, Wautoma, WI 54982 and forward to City Council for approval.

**6. City Attorney**

- a. City Attorney Updates

**7. Utility Manager**

- a. Surf – Month-to-Month Extension of Lay Down Rental

**REQUESTED ACTION:** Approve extension of rental on month-to-month basis of lay down space at Electric Dept.

**POLICY/EDUCATION**

- G. Next Meeting Date & Time – December 20, 2022
- I. Committee Member Items
- J. Adjournment

**INFORMATION ITEMS**

The following items are presented as information only:

- Rate Comparisons
- Fiscal Year to Date Billed Utility Totals
- Accounts Receivable Report
- Collection Report

Jan	Approve Capital Budgets
Feb	Legislative Rally
Mar	Approve Final O & M Budgets - Approve Purchase Power Adjustment
Apr	
May	Officer elections – Next term begins May 1, 2022
June	Policy Review & Goal Setting – still working on last year’s goals
July	
Aug	
Sept	
Oct	
Nov	
Dec	Review Draft Capital Budgets

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108; promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.