



# City of Rock Falls

## Utilities Committee Meeting Minutes

Date: 11/22/2021      Time Meeting Started: 8:15 am      Time Meeting Ended: 9:30 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	A
Alderman Snow-Vice Chairman	X	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	A	Matt Cole - City Attorney	X
Kim Groharing	X		

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	<ul style="list-style-type: none"> <li>With a quorum present, the meeting was called to order at 8:15 am</li> </ul>	Meeting begin at 8:15 am
Public Comment - Hydro Plant	<ul style="list-style-type: none"> <li>William Stickel commented on what his bid would have been had he been allowed to bid.</li> <li>Fred Dodd commented on working at hydro plant.</li> <li>John Mix commented on his brother in law working at the hydro plant and concern for millwrights continuing to work there.</li> </ul>	No Action
Public Comment - Maria Norton	<ul style="list-style-type: none"> <li>Maria Norton asked the Committee to consider granting a sewer credit for unexplained excessive water usage in September. The Committee approved a 35 unit sewer credit.</li> </ul>	Credit Approval
Review of Minutes from October 25, 2021 meeting	<ul style="list-style-type: none"> <li>A motion was made by Alderman Snow and a second by Alderman Wangelin to approve the minutes of the October 25, 2021 meeting.</li> </ul>	Motion carried, minutes approved
Water Department: AMR Software from Ferguson Waterworks	<ul style="list-style-type: none"> <li>In Ted Padilla absence, Matt Trotter and Diane Shepherd presented water meter reading software. A motion was made by Alderman Snow and a second by Alderman Dowd to approve purchase of AMR Software from Ferguson Waterworks in the amount of \$11,894.15 and send to City Council for approval.</li> </ul>	Motion carried, forward to City Council
Wastewater Department: Superintendent Update	<ul style="list-style-type: none"> <li>Matt Trotter gave an update on the IFH discharge situation and how it is continuing to be monitored.</li> </ul>	No Action
Electric Department: Superintendent Update	<ul style="list-style-type: none"> <li>Dick Simon reminded Committee if anyone would like to attend the legislative rally in February to contact him by Monday.</li> </ul>	No Action
Electric Department: AMI Update	<ul style="list-style-type: none"> <li>Dick Simon reported that despite a minor hiccup with the firewall, everything is progressing well.</li> </ul>	No Action

Electric Department: Generators 1 & 2 Black Startup	<ul style="list-style-type: none"> <li>Dick Simon reported the black startup will be pushed back to sometime in February (weather permitting).</li> </ul>	No Action
Electric Department: AT&T Pole Cost Update	<ul style="list-style-type: none"> <li>Dick Simon reported on the update of AT&amp;T Pole Costs. A motion was made by Kim Groharing and a second by Alderman Snow to go by new cost rates for the pole costs.</li> </ul>	Motion carried
Electric Department: Review Bids and recommendation by Stanley Consultants for Hydro Electric Generation Facility Maintenance Contract	<ul style="list-style-type: none"> <li>Matt Cole gave an overview of bid process and introduced Brad Schmitt from Stanley Consultants who reviewed the bidding process, explained the recommendation of Hydro Consulting Maintenance Services and answered questions from the Committee.</li> <li>A motion was made by Mayor Kleckler and a second by Shane Brown to waive the competitive bidding process for a maintenance contract and forward to City Council.</li> <li>A motion was made by Alderman Dowd and a second by Kim Groharing to reject bid by Hydro Consulting Maintenance Services.</li> <li>A motion was made by Mayor Kleckler and a second by Alderman Dowd to request a best and final bid offers from Hydro Consulting Maintenance Services and AIMS.</li> </ul>	<p>Motion to waive bidding process carried unanimously</p> <p>Motion to reject bid carried with vote of 5-2</p> <p>Motion to ask for best and final bid carried unanimously</p>
Utility Manager: Surf-Month-to-Month Extension of Lay Down Rental	<ul style="list-style-type: none"> <li>Robbin Blackert reported that Surf has requested an extension of rental on month-to-month basis of lay down space at Electric Department. A motion was made by Mayor Kleckler and a second by Alderman Snow.</li> </ul>	Motion carried
Next Meeting Date & Time	<ul style="list-style-type: none"> <li>The next meeting will be held on December 20, 2021 at 8:15 am in Council Chambers.</li> </ul>	No Action
Adjournment	<ul style="list-style-type: none"> <li>With nothing else for the good of the committee, the meeting was adjourned at 9:30 am</li> </ul>	Meeting ends at 9:30 am

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Committee Chairman