

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 11/28/2022

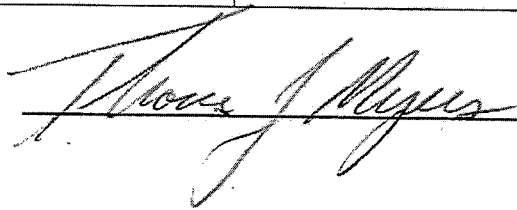
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:15 am

Members		Also Attended	
Tom Myers - Chairman	X	Ted Padilla	X
Alderman Snow-Vice Chairman	X	Matt Trotter	X
Alderman Wangelin	X	Dick Simon	X
Alderman Dowd	X	Diane Shepherd	X
Mayor Kleckler	X	Administrator Blackert	X
Shane Brown	X	Matt Cole - City Attorney	X
Kim Groharing	X		

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	With a quorum present, the meeting was called to order at 8:15 am	Meeting begin at 8:15 am
Review of Minutes from October 24, 2022 meeting	A motion was made by Alderman Wangelin and a second by Alderman Snow to approve the minutes of the October 24, 2022 meeting.	Motion carried, minutes approved
Utility Office: Late Fee Waiver Request	Diane Shepherd presented a request from Holiday Inn to waive late fees. A motion was made by Alderman Dowd and a second by Wangelin to deny waiving of late fees.	Motion carried
Water Department: Superintendent Update	- Ted Padilla reviewed the stop valve status on Hudson Ave. - Reported two department employees will be testing for CDL license next month.	No Action
Wastewater Department: Superintendent Update	- Matt Trotter reported new employee is working out well. - Oxidation equipment has been received and will start installation this week. - Matt reported on the miscellaneous issues at the plant. A motion was made by Alderman Snow and a second by Alderman Wangelin to get estimates for installing equipment on the empty slot at plant.	Motion carried
Electric Department: Superintendent Update	- Dick Simon reported on the retirement of Jeff Tupper on December 31, 2022 after 32 plus years of service with the City. He and Larry Hanrahan is working on the rewrite job description prior to posting job opening. - Black out at Ave A substation went well and is finished. - Wiring issues at the hydro plant have been fixed.	No Action
Electric Department: Hydroturbine Maintenance	Dick Simon requested to waive bidding of the Hydroturbine Maintenance. A motion was made by Alderman Snow and a second by Alderman Wangelin to waive bidding of the Hydroturbine Maintenance and forward to City Council.	Motion carried, to City Council

Electric Department: Hydro Electric Maintenance Contract	Dick Simon presented the Hydroturbine Maintenance Contract. A motion was made by Alderman Snow and a second by Alderman Wangelin to award the Hydroturbine Maintenance Contract to Turbine Pros, 910 Creekside Rd, Suite D1, Chattanooga, TN and forward to City Council.	Motions carried, to City Council
Next Meeting Date & Time	The next meeting will be held on December 19, 2022 at 8:15 am in Council Chambers.	No Action
Executive Session	- A motion was made by Alderman Snow and a second by Shane Brown to go into Executive session at 8:50. - A motion was made by Shane Brown and a second by Alderman Snow to end Executive Session at 9:12	Motions carried
Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 9:15 am	Meeting ends at 9:15 am



Committee Chairman