

City of Rock Falls

Utilities Committee Meeting Minutes

Date: 12/21/2020

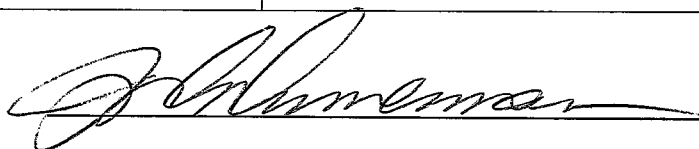
Time Meeting Started: 8:15 am

Time Meeting Ended: 9:16 am

Members		Also Attended	
Alderman Schuneman - Chairman	X	Ted Padilla	A
Alderman Wangelin	X	Ed Cox	X
Alderman Snow	X	Dick Simon	X
Mayor Wescott	X	Wayne Shafer	X
Shane Brown	X	Diane Hatfield	X
Tom Myers	X	Administrator Blackert	X
Kim Groharing	X	Matt Cole - City Attorney	X
		Mark Searing-Building Inspector	X
X-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
CALL TO ORDER	With a quorum present, the meeting was called to order at 8:15 am via Zoom due to pandemic	Meeting begin at 8:15 am
Review of Minutes from November 23, 2020 meeting	A motion was made by Alderman Snow and a second by Alderman Wangelin to approve the minutes of the November 23, 2020 meeting.	Motion carried, minutes approved
Fiber/Broadband Department: Update	- Wayne Shafer reported the new fiber construction should begin in January 2021 starting with the Ave A area. - SurfAir has overhauled the sign up website - Wayne has been named a program manager with SurfAir and will oversee 3 projects (Rock Falls, North Sterling & Ottawa)	No Action
Fiber/Broadband Department: Pole Attachment Agreement with SurfAir	Wayne presented and new Pole Attachment Agreement and requested approval. A motion was made by Alderman Snow and a second by Alderman Wangelin to approve the Pole Attachment Agreement and send to City Council.	Motion carried, to City Council
Utilities Office: Update	Diane Hatfield reported that the Utilities Office continues to operate with a split shift staff due to the pandemic.	No Action
Utilities Office: Review ICC Moratorium	Nothing to report or change on procedures.	No Action
Water Department: Update	In Ted Padilla absence, there is nothing to report concerning the Water Department.	No Action
Wastewater Department: Update	Ed Cox reported the department is just covering maintenance with many employees out on vacation.	No Action

Wastewater Department: Rock River Watershed Group	Ed Cox reported he attended the meeting with the Rock River Watershed Group this month and a \$5,000 seed money is being requested. A first draft of the NARP permit has been received and we have until December 2024 to finalize.	No Action
Wastewater Department: Review request by James Persico	Mark Searing reported that James Persico is requesting a release of easement and sewer line along 12th Ave. Mr. Persico has a potential developer requesting this and Mr. Persico would pay any expenses related to this. After discussion, this has been tabled until next month after more research can be done.	No Action, tabled for next month
Electric Department: Update	- Dick Simon reported the department is just maintaining with many employees out on vacation. - Three new hires are working good so far.	No Action
Electric Department: Avenue A Project Update	Dick Simon reported the Avenue A project is done with only a few minor hiccups to take care of yet and is under budget. He still is waiting on an answer concerning cost of the transformer	No Action
Electric Department: AMI Update	Dick Simon reported that approximately 100 new AMI meters have been installed and is going well. We are still waiting the the demand meter for the Electric Department.	No Action
City Attorney: Updates	- Matt Cole reported that a response from Civic Plaza on what they contest is due January 8th and a court date is set for January 11th. - The City has a hearing set for January 11th for 2103 Industrial Park Rd and will request a bench trial. - Well to City-no new changes to report.	No Action
Utility Manager: Review 1 st Draft of Capital Budgets	- Robbin Blackert presented the first draft of the Capital Budgets for each department. - Dick Simon reviewed his projects and commented on how the excess funds from Project A may be used. - Robbin Blackert reviewed the critical need of tower painting for the Water Department as well as how to prioritize projects and to protect reserves - Ed Cox reported that he does not have a huge need for capital projects this year and will continue to build up reserves.	No Action
Committee Member Items	Chairman Schuneman as well as Mayor Wescott thanked all the Alderman, citizen committee members as well as the department heads for all the hard work all year.	No Action
Next Meeting Date & Time	The next meeting will be held on January 25, 2021 at 8:15 am in Council Chambers	No Action
Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 9:16 am	Meeting ends at 9:16 am



Committee Chairman